

RTI Manual 2024-25

The RTI Act under section-4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organization and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E.governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organization and Function

S. No.	Item	Details of disclosure	Particulars
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name of the Organization and its website	Department of Dairy Development, Punjab, Livestock Complex, 4th Floor, Near Army Institute of Law, Sector 68, SAS Nagar. (dairydevpunjab.org)
		(ii) Head of the organization	Director Dairy Development Department, Punjab,
		(iii) Vision, Mission and Key objectives	The main objective of this department is the development of dairying in the state by awaring unemployed youth.
		(iv) Function and duties	i) Two Week Dairy Training for Unemployed Youth. ii) Four Week Dairy Entrepreneurship Training for Unemployed youth. iii) Milk Producers Camps in Rural Area. iv) Milk Consumer Awareness Camps in Urban Areas. v) New Dairy units established in Rural Areas by Subsidy Schemes. vi) Implementation of Govt. Policies/ Rules/ Regulations/ Schemes and Programs. vii) Providing Subsidies on purchasing Animals & Dairy Mechanism.
		(v) Organization Chart	As per Annexure-A
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	Powers and duties of officers (administrative, financial And judicial)	As per Annexure-B
		(ii) Power and duties of other employees	As per Annexure-C
		(iii) Rules/orders under which Powers and duty are derived and	As per Annexure-D
		(iv) Exercised	The powers are exercised by the Head of the department(Director Dairy Development Department) at head office level and field functionaries (Deputy Director Dairy Development) at District level.
		(v) Work allocation	The work allocation is done by the Director Dairy at State Level and the Deputy Directors Dairy Development at District level.

1.3	Procedure followed in decision making process [Section4(1)(b)(i ii)]	(i)Process of decision making. Identify key decision making points	Director, Joint Director, Superintendent and other supporting staff at the head office level is involved in decision making.
		(ii)Final decision making authority	Director Dairy Development Department
		(iii)Related provisions, acts, rules etc.	As per Annexure-D
		(iv) Time limit for taking a decisions, if any	As per Annexure-E
		(v) Channel of supervision and accountability	The work of the subordinate staff is being supervised by the senior officers of the department. Head Office: Clerk-Assistant-Superintendent- Deputy Director-Joint Director-Director DistrictOffice- (Technical): Dairy Field Assistant-Dairy Development Inspector- Deputy Director-Director (Ministrial): Clerk- Deputy Director-Director DTC:- Clerk/Dairy Development Inspector- Dairy Development Officer-Director
1.4	Norms for discharge of functions [Section4(1)(b)(iv)]	(i)Nature of functions/services offered	i) Dairy Training and Extension Service. ii) Milk Producer & Milk Consumer Awareness Services. iii) Promotion of Dairy Farming- getting new dairy units established iv) Providing assistance to dairy farmers to upscale, modernize and automate Their operations with mechanism.
		(ii)Norms/standards for functions/service delivery	As per Annexure-E
		(iii)Process by which these services can be accessed	These services are accessed through recording of APAR (Annual Performance Appraisal report) w.r.t targets achieved by Field Staff.
		(iv)Time-limit for achieving the targets	As per Annexure-E
		(v)Process of redress of grievances	The grievances are redressed through settlement of the grievances received as per the rules/ regulations applicable on each case. The grievances under the RTI Act 2005 are handled as per the Mechanism given in the Act.
1.5	Rules, regulations, instructions manual and records for discharging functions [Section4(1)(b)(v)]	(i) Title and nature of the record / manual/ instruction.	As per Annexure-D
		(ii) List of Rules, regulations, instructions manuals and records.	As per Annexure-D
		(iii)Acts/Rules manuals etc.	As per Annexure-D
		(iv)Transfer policy and transfer orders	As per State Govt. instructions received from time to time.
1.6	Categories of	(i)Categories of documents	As per Annexure-F

	documents held by the authority under its control [Section4(1)(b)(vi)]	(ii) Custodian of documents/categories	As per Annexure-F
1.7	Boards, Councils ,Committees and other Bodies constituted as part of the Public Authority [Section4(1)(b)(viii)]	(i) Name of Boards ,Council, Committee.	Punjab Dairy Development Board
		(ii) Composition	As per THE PUNJAB DAIRY DEVELOPMENT BOARD ACT, 2000 (Punjab Act No. 20 of 2000) As amended through Act no.13 of 2004
		(iii) Dates from which constituted	20 th October, 2000
		(iv) Term/Tenure	Permanent
		(v) Powers and functions	To carry out the provisions of THE PUNJAB DAIRY DEVELOPMENT BOARD ACT.
		(vi) Whether their meetings are Open to the public?	No
		(vii) Whether the minutes of the Meetings are open to the public?	No
		(viii) Place where the minutes if Open to the public are available?	NA
1.8	Directory of officers and employees [Section4(1)(b)(ix)]	(i) Name and designation	As per Annexure G
		(ii) Telephone, fax and email ID	As per Annexure G
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section4(1)(b)(x)]	(i) List of employees With Gross Monthly remuneration	As per Annexure H
		(ii) System of compensation as provided in its regulations	Compensation is to provided as per the State Govt. pay scales and allowances notified from time to time.
1.10	Name, designation and other particulars of public information officers [Section4(1)(b)(xvi)]	(i) Name and designation of the Public Information Officer (PIO), Assistant Public Information(s) & Appellate Authority	As per Annexure I
		(ii) Address, telephonenumbers and email ID of each designated official.	As per Annexure I
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Nil
		(ii) Finalised for Minor penalty or major penalty proceedings	No minor penalty imposed during 2023-2024
1.12	Programmes to advance understanding of RTI (Section26)	(i) Educational programmes	The officers/ officials dealing with the RTI Act are properly aware about the provision of the Act and training is so arranged.

		(ii) Efforts to encourage public authority to participate in These programmes	PIOs are encouraged to enrich their knowledge about the various provisions Of the RTI Act 2005
		(iii) Training of CPIO/APIO	APIOs are encouraged to enrich their knowledge about the various provisions of the RTI Act 2005
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	The information is being updated at there quired points of time.
1.13	Achievement And targets of different schemes	Scheme wise	As per Annexure K.1 TO K.15

2. Budget and Programme

S. No.	Item	Details of disclosure	Particulars
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section4(1)(b)(xi)]	(i) Total Budget for the public authority	As per Annexure-J
		(ii) Budget for each agency and plan & programmes	As per Annexure-J
		(iii) Proposed expenditures	As per Annexure-J
		(iv) Revised budget for each agency, if any	NA
		(v) Report on disbursements made and place where the related reports are available	NA
2.2	Foreign and domestic tours during 2021-22	(i) Budget	NIL
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	NIL
		(iii) Information related to procurements a) Notice /tender enquires ,and corrigenda if any there on, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above- and d) The rate/rates and the to tal amount at which such procurement or works contract is to be executed.	NIL
2.3	Manner of execution of subsidy programme [Section4(i)(b)(xii)]	(i) Name of the programme of activity	As per Annexure-L
		(ii) Objective of the programme	As per Annexure-L
		(iii) Procedure to avail benefits	As per Annexure-L
		(iv) Duration of the programme/scheme	As per Annexure-L

		(iv) Physical land financial targets of the programme	As per Annexure-L
		(vi) Nature/ scale of subsidy /amount allotted	As per Annexure-L
		(vii) Eligibility criteria for grant of subsidy	As per Annexure-L
		(viii) Details of beneficiaries of subsidy programme (number,profile etc)	As per Annexure-L
2.4	Discretionary and non-discretionary grants.	(i) Discretionary and non-discretionary grants/allocations To State Govt./NGOs/other institutions	NA
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b)(xiii)]	(i) Concessions, permits or authorizations granted by public authority	NA
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession /grant and /or permits of authorizations c) Name and address of the recipients given concessions /permit so authorizations d) Date of award of concessions/permits of authorizations	NA
2.6	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh.	NIL

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Particulars
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Act rules and other documents are framed at the Govt. level.
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently Sought by RTI applicants	NA
		Public-private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	NA
		(ii) Detailed project reports (DPRs)	NA
		(iii) Concession agreements.	NA

		(iv) Operation and maintenance manuals	NA
		(v) Other documents generated as part of the implementation of the PPP	NA
		(vi) Information relating to fees,tolls,or the other kinds of revenues that may be collected under authorization from the government	NA
		(vii) Information relating to outputs and Outcomes	NA
		(viii) The process of the selection of the private sector party (concessionaire etc.)	NA
		(ix) All payment made under the PPP project	NA
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1)(c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/legislations taken in the previous one year	All rules/ regulations/policies are uploaded on the official website and the schemes and programmes are propagated among the people through field Functionaries & Press notes.
		(ii) Outline the Public consultation process	NA
		(iii) Outline the arrangement for consultation before formulation of policy.	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	www.dairydevpunjab.org
3.4	Form of accessibility of information manual/ Handbook [Section 4(1)(b)]	Information manual /handbook available in (i) Electronic format	The important information is uploaded on the official website of the department.
		(ii) Printed format	Information regarding the schemes and programmes of the department are printed and distributed manually during training, camps, exhibitions and other functions of the department.
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Booklets containing information about the schemes/programmes of the department.
		(ii) At areas on able cost of the medium	NA

4. E.Governance

S .No.	Item	Details of disclosure	Particulars		
4.1	Language in which	(i)English	English		
	Information Manual/Handbook Available	(ii)Vernacular / Local Language	Punjabi		
4.2	When was the information Manual/Handbook Last updated?	Last date of Annual Updation	17-08-2021		
4.3	Information available in electronic form [Section4(1)(b)(xiv)]	(i)Details of information electronic form	The Director, Dairy Development Department,Punjab,has prepared the details in electronic form in respect of the information available to or held by it from <i>Para No.(i)to (xvii) as required vide letter No.2/17/2005-1AR/538 dated 15.09.2005 from the Department of Information and Technology.</i>		
		(ii) Name/ title of the document/record/other information	All the information is available on the Punjab Govt.website www.punjab.gov.in as well as on www.dairydevpunjab.org		
		(iii) Location where available	Director ,Dairy Development Department, Punjab, Livestock Complex, Near Army Institute of Law, Sector-68, SAS Nagar-160062		
4.4	Particulars of facilities available to citizen for obtaining information [Section4(1)(b)(xv)]	(i) Name& location of the facilities	Director, Dairy Development Department, Punjab, Livestock Complex, Near Army Institute of Law, Sector-68, SAS Nagar-160062		
		(ii) Details of information made available	All the information in respect of facilities available to citizen for obtaining information is already available on the www.punjab.gov.in & the information can be obtained from the Public Information Officer of the Department.		
		(iii) Working hours of the facility	9.00 AM to 5.00 PM on all working days		
		(iv) Contact person & contact details (Phone,faxemail)	As per Annexure-I		
4.5	Such other information as may be prescribed under section4(i)(b)(xvii)	(i) Grievance redressal mechanism	Through the heads of offices in the field and at the level of Head of Department to ensure that each and every complaint regarding grievance is redressed.		
		(ii) Details of applications received under RTI and information provided	Year	No. of applications received	provided
			2023-24	37	37
		(iii) List of schemes/ projects/ Programmes	As per Annexure-K.1 TO K.15		
		(iv) List of schemes/projects/programme underway	No		

		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of Completion of contract	NA
		(vi) Annual Report	The Annual report is being sent every year.
		(vii) Frequently Asked Question (FAQs)	The questions asked are suitably replied keeping in view the related provisions of the Act.
		(viii) Any other information such as a) Citizen's Charter	The provisions of the Citizen Charter are being followed.
		c) Six monthly reports loaded on the website or not	No
		d) Performance against the benchmarks set in the Citizen's Charter	Satisfactory
4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed	37 number of applications were received (both online + offline) and the same were disposed off within the prescribed time limit.
		(ii) Details of appeals received and orders issued	Nil
4.7	Replies to questions asked in the parliament, if any. [Section 4(1)(d)(2)]	Details of questions asked and replies given	No parliamentary question related to RTI has been received by the department.

5. Information as may be prescribed

S. No.	Item	Details of disclosure		Particulars
5.1	Such other information as may be prescribed	(i)	Name & details of (a) Current CPIOs & First Appellate Authority (FAAs) Earlier CPIO & First Appellate Authority (FAAs) from 1.1.2015	As per Annexure I
		(ii)	Details of third party audit of voluntary disclosure	Third party audit carried out on 17-8-2021.
			(a) Dates of audit carried out (b) Report of the audit carried out	
		(iii)	Appointment of Nodal Officers not below the rank of Joint Director/Additional Director	
			(a) Date of appointment (b) Name & Designation of the officers	a) Order No. 2545-2548 dated 09-06-2022 b) Sh. Kashmir Singh, Deputy Director Dairy
		(iv)	Consultancy committee of key stakeholders for advice on suo-motu disclosure	No consultancy committees constituted.
			(a) Dates from which constituted (b) Name & Designation of the officers	

		(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	The authorities appointed under RTI Act are well experienced and able to supply the information asked under RTI Act.
			(a) Dates from which constituted (b) Name & Designation of the Officers	As per Annexure I

6. Information Disclosed on own Initiative

S. No.	Item	Detailsofdisclosure	Particulars
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	All relevant information under RTI Act 2005 is voluntary uploaded on the departmental website.	www.dairydevpunjab.org

PART B RECORD MANAGEMENT Section4(1)a

1. How do you define record?

The records are maintained in different files on different subject and registers in this regard are duly maintained.

2. What is the ABC of record management?

- A) The record is allotted subject as per the nature of the documents/information.
- B) Office files are separately maintained on different subjects.
- C) Registers related to office records/files are maintained.

3. How do you maintain records ?

- A) The record is allotted subject as per the nature of the documents/information.
- B) Office files are separately maintained on different subjects.
- C) Registers related to office records/files are maintained.

The record is maintained as per the Govt.Policies instructions received from time to time.

4. Language in which records are maintained ? English or Punjabi orBoth
Punjabi. However record related to correspondence with Govt. of India is maintained in English.

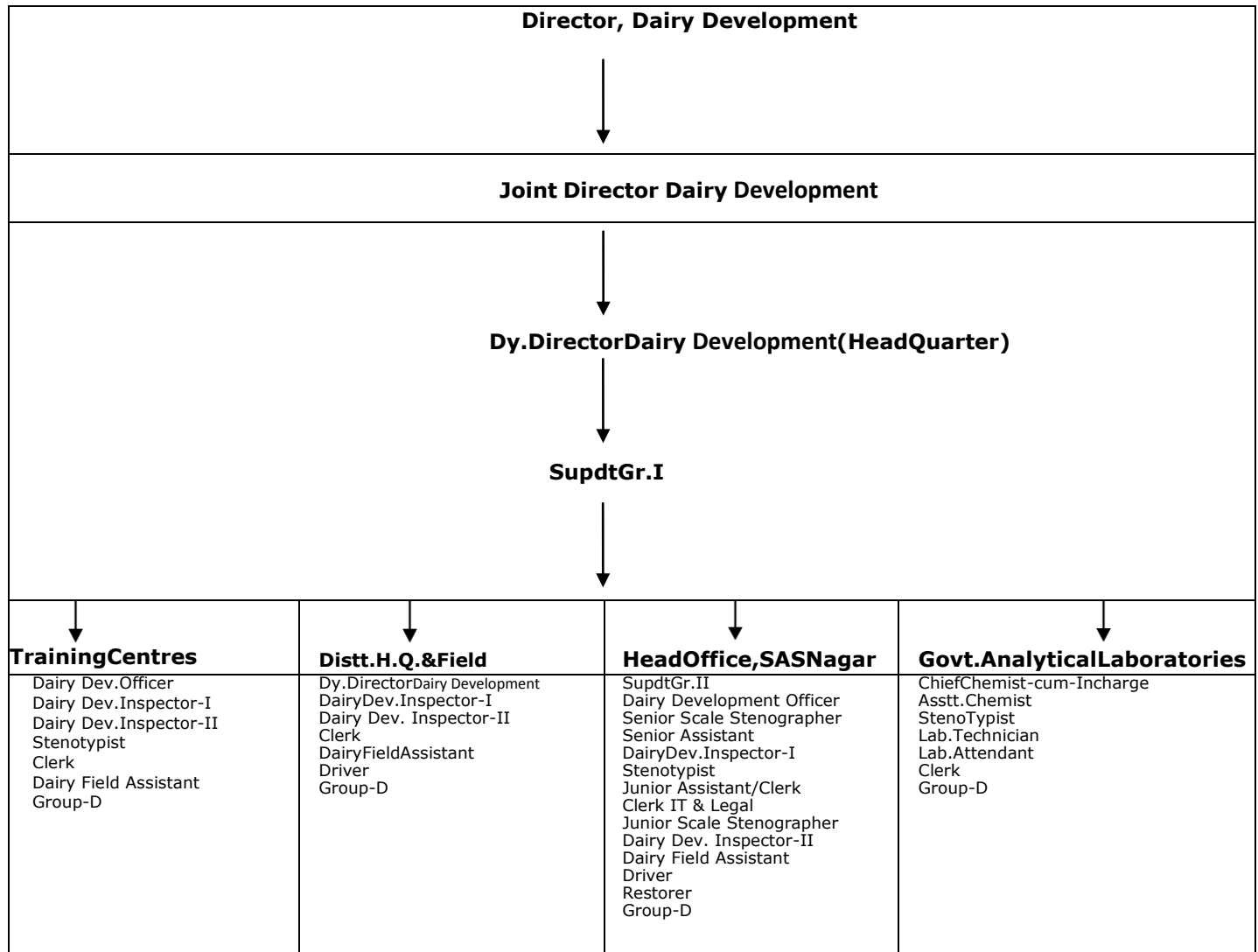
5. When did your department destroy official records in the past?

As per Govt. Policies instructions issued from time to time.

6. Has proper procedure been adopted for destroying the record?
Yes.

7. If yes, what procedure has been adopted in seeking approval from this competent authority?
Express approval of the competent authority is obtained on the file.
8. How do you index the record?
The record is indexed as per file number and subject of the file.
9. Do the record rooms have sufficient space to store the record ? Yes/No
Yes
10. Are sufficient steel almirahs/ racks available to store records ? Yes/No
Yes
11. How many steel almirahs/racks are placed in the record room?
45 almirahs and 2 racks.
12. How often record room is cleaned?
The record rooms are cleaned on routine basis.
13. What is retrieval system of records?
Record registers are used to locate manual record whereas computers are available to locate computerized record.
14. How much time is required to retrieve the record?
At once.
15. How frequently record is retrieved?
Need based.
16. Who is incharge of record room (designation)?
Sh.Satinder Kumar, Restorer, Head office, SAS Nagar along with concerned dealing hands.
17. How many files which are more than 25 years old are not weeded out?
All the files more than 25 years old are already weeded out.
18. How many files/records are marked for weeding out during the year?
As per applicable policies inspections.
19. Why these files are not weeded out?
NA
20. Who is responsible for initiating the process of weeding out record?
NA

(V) Organization Chart

ORGANISATIONAL STRUCTURE

(i) Powers and duties of officers (administrative, financial & judicial):**Annexure-B**

S.No	Designation	Powers (administrative, financial & judicial)	Duties
1.	2.	3.	4.
1)	Director	<p>He is the Head of the Department and Controlling Officer. He is responsible for formulation and implementation of various programmes for the development of dairying in the State.</p> <p>Besides above, he also exercise the appointing and punishing as well as other statutory powers vested under the rules and instructions of the Government.</p> <p>He is also Additional Chief Executive Officer and member of Executive Committee of the Punjab Dairy Development Board.</p>	As in Col. No. 3
2)	Joint Director Dairy Development	<p>He is responsible to assist the Director Dairy Development in the discharge of his duties at headquarter as well as to control the field offices. He has a vital role in Planning, in various scheme for the promotion of dairy farming, implementation of the Govt. orders regarding RTI. He looks after the proper implementation of RTI, EHRMS, Court Cases, works as Nodal Officer between the various departments to carry forward the objective of the department, Planning for the training of officers/officials for the Upgradation for their skills.</p>	As in Col.No.3
3)	Deputy Director Dairy Dev. (HeadQuarter)	<p>He is responsible to assist the Director and Joint Director in the implementation of the dairy Programmes at the HeadQuarter.</p>	As in Col.No.3
4)	Deputy Director Dairy (Distt.Head)	<p>He is overall Incharge of the District to implement the dairy development programmes. Besides above, they also exercises the statutory powers vested under the rules & instructions of the Head Office/Govt. In addition to this they are working as drawing & disbursing offices of their head quarter.</p>	As in Col.No.3
5)	Superintendent Grade-I (HQ)	<p>The Superintendent Grade-I is a supervisory ministerial post of the department at the Headquarter Office. The Work/duties of this post at the head office includes the supervision of the ministerial work of the staff at the Head quarter. He also provides guidance in the proper presentation of the various important and policy matters etc which are put-up to the higher authorities for consideration.</p>	As in Col No.3
6)	Dairy Development Officer	<p>Dairy Development Officer (Training) is overall Incharge of Dairy Training and Extension Centre. He is responsible to impart training in the latest innovations in the field of dairying to the candidates & arrange for the education tours, exhibitions at district/state level. Besides above, they also exercises the statutory powers vested under the rules & instructions of the Head Office/ Govt.</p> <p>In addition to this, they are working as drawing & disbursing officers of their Head quarter</p>	As in Col.No.3

Annexure-C**(ii) Powers and duties of other employees:**

S.no	Designation	Powers	Duties
1.	2.	3.	4.
1)	Chief Chemist-cum-Incharge	They exercise the statutory powers vested under the rules & instructions of the Head Office/Govt. In addition to this, they are working as drawing & disbursing officers of their Head quarter.	As in Col.No.3
2)	Superintendent Grade-II(HQ)	The post of Superintendent Grade-II is supervisory ministerial post. The work/duties of this post include the Supervision of the ministerial work of the staff under their control. He also provides guidance in the proper presentation of the various important and policy matters, which are put-up to the higher authorities for consideration.	As in Col No.3
3)	Senior Scale Stenographer	To work as Senior Scale Stenographer with the Head of Department.	As in Col No.3
4)	Senior Assistant	The post of Senior Assistant is a ministerial post. He is required to deal with receipt letters, besides attending To other ministerial work.	As in Col No.3
5)	Dairy Development Inspectors	Dairy Development Inspectors are posted at District as well as at the Dairy Training Centre who assist the Deputy Director(District Heads)& Dairy Development Officer in implementing the various programs of dairy development.	As in Col.No.3
6)	Dairy Field Assistants	Dairy Field Assistants assist the Dairy Development Inspector in implementation of the dairy development Programmes at Distt as well as Dairy Training Centre Level	As in Col.No.3
7)	Junior Scale Stenographer	To work as Junior Scale Stenographer to the Joint Director Dairy at Head Quarter.	As in Col No.3
8)	Clerk/ Clerk IT/ Legal /Junior Assistant	The posts of Clerk/Junior Assistant are also common category ministerial post in all the departments of the Government. He is required to put up receipts letters, besides attending other ministerial work.	As in Col No.3
9)	Steno-typist	The post of steno-typist is sanctioned for stenography assistance with various Group A and B Officers of the department for carrying out their administrative Functions effectively.	As in Col No.3
10)	Assistant Chemist	He is responsible to assist the Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory to analyzing samples. In addition To this discharge the duties assigned by the Chief Chemist-cum-Incharge/higher authorities.	As in Col No.3
11)	Laboratory Technician	He is responsible to assist the Assistant Chemist/Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory. In addition to this discharge. The duties assigned by the Chief Chemist-cum-Incharge/higher authorities.	As in Col No.3

12)	Laboratory Attendant	He is responsible to assist the Assistant Chemist/Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory. In addition to this discharge the duties assigned by the Chief Chemist-cum-Incharge /higher authorities.	As in Col No.3
13)	Driver	To drive Dept vehicle with officers.	As in Col No.3
14)	Restorer	To maintain the old record.	As in Col No.3
15)	Duplicatorope rator-cum-Daftri	To operate the duplicating machine / photostate machine and maintain the Dak/ Receipt/ Despatch record.	As in Col No.3
16)	Peon	To assist the officers/officials in office work and deliver The local dak to other offices.	As in Col No.3
17)	Chowkidar-cum-mali	To watch the office at night and mainta in the plants.	As in Col No.3
18)	Sweeper-cum-chowkidar	To clean andwatch the office.	As in Col No.3
19)	Sweeper	To clean the office.	As in Col No.3
20)	Mali	To maintain the plants.	As in Col No.3

Annexure-D

(iii) Rules/orders under which powers and duties are derived.		
Sr.No	Rules	NotificationNo./Date
1.	2.	3.
1.	Punjab Dairy Development,(Group-A) Service Rules 2021	G.S.R.53/Const./Art.309/2021,Date11thJune2021
2.	Punjab Dairy Development,(Group-B) Service Rules 2021	G.S.R.54/Const./Art.309/2021,Date11thJune2021
3.	Punjab Dairy Development,(Group-C) Service Rules 2021	G.S.R.55/Const./Art.309/2021,Date11thJune2021

PUNJAB GOVT. GAZ. (EXTRA), JUNE 15, 2021
(JYST 25, 1943 SAKA)

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PART III

GOVERNMENT OF PUNJAB

DEPARTMENT OF ANIMAL HUSBANDRY,
FISHERIES AND DAIRY DEVELOPMENT
(ANIMAL HUSBANDRY BRANCH)

NOTIFICATION

The 11th June, 2021

No. G.S.R. 53/Const./Art 309/2021.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group 'A') Service, namely: -

RULES

- 1. Short title, commencement and application.-** (1) These rules may be called the Punjab Dairy Development (Group 'A') Service Rules, 2021.
 - (2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
 - (3) They shall apply to the posts specified in appendix 'A'.
- 2. Definitions.-** (1) In these rules, unless the context otherwise requires,-
 - (a) 'Appendix' means an appendix appended to these rules;
 - (b) 'Government' means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development; and
 - (c) 'Service' means the Punjab Dairy Development (Group 'A') Service.
 - (2) The words and expressions used, but not defined in these rules, shall have the same meaning as respectively assigned to them in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- 3. Number and character of posts.-** The Service shall comprise the posts

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specified in Appendix 'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. Appointing authority.- All appointments to the Service shall be made by the Government.

5. Pay of members of the Service.- The members of the Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service, are given in Appendix 'A'.

6. Method of appointment, qualifications and experience.-(1) All appointments to the Service shall be made in the manner specified in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

- (2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience, as specified against that post in Appendix 'B'.
- (3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone:

Provided that promotion to the post of Head of Department (Director, Dairy Development) shall be decided strictly as per the provisions contained in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

7. Departmental examination.- Every person appointed to the post in the Service, unless he has already done so, has to pass such departmental examination, as may be specified by the Government from time to time and as per the provisions laid down in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

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8. Discipline, punishment and appeal.— (1) In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority thereunder in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, shall be as per Appendix 'C'.

9. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.— (1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, at present in force, are contained in Appendix 'D'.

10. Repeal and savings.— The Punjab Dairy Development (Group 'A') Service Rules, 2004 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983, in so far as they are applicable to the members of the Service, are hereby repealed:

Provided that any order issued or any action taken under the rules, so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

11. Interpretation.— If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

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APPENDIX 'A'

(See rules 1 (3), 3 and 5)

Serial No.	Designation of the post	Number of Posts			Scale of pay (Pay Band + Grade Pay) (in rupees)	Scale of pay (in rupees) for the member of Service recruited on or after 17.07.2020
		Perma- nent	Temp- orary	Total		
1	2	3	4	5	6	7
1.	Director, Dairy Development	1	-	1	37400-67000+8800	-
2.	Joint Director, Dairy Development	1	-	1	15600-39100+7800	-
3.	Deputy Director, Dairy Development	23	-	23	10300-34800+5000	-
4.	Chief Chemist-cum- Incharge	1	-	1	10300-34800+5000	-
5.	Superintendent, Grade-I	1	-	1	15600-39100+5400	-

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APPENDIX 'B'

[See rule 6]

Serial No.	Designation of the Post	Percentage of appointment by		Qualification and experience for appointment by	
		Direct appointment	Promotion	Direct appointment	Promotion
1	2	3	4	5	6
1.	Director, Dairy Development	-	Hundred percent	-	From the Joint Director, Dairy Development, who have an experience of working as such for a minimum period of one year: Provided that if Joint Director, Dairy Development is not available, then from amongst the Deputy Directors, Dairy Development, who have an experience of working as such for a minimum period of seven years.
2.	Joint Director, Dairy Development	-	Hundred percent	-	From amongst the Deputy Directors, Dairy Development, who have an experience of working as such for a minimum period of five years: Provided that in case Deputy Directors, Dairy Development

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having five years experience as such are not available for promotion, then, from amongst the Deputy Directors, Dairy Development or Dairy Development Officers, who have an experience of working on either or both the posts of Deputy Director, Dairy Development and Dairy Development Officer for a minimum period of six years.

3. Deputy Director,
Dairy Development

- Hundred percent

From amongst the Dairy Development Officers working under the control of the Director, Dairy Development, and who have an experience of working as such for a minimum period of four years:
Provided that in case Dairy Development Officers having four years experience as such are not available for promotion, then from amongst the Dairy Development

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					Officers or Dairy Development Inspectors, Grade I, working under the control of the Director, Dairy Development, and who have an experience of working on either or both the posts of Dairy Development Officer and Dairy Development Inspector, Grade I for a minimum period of fifteen years.
4.	Chief Chemist – cum - Incharge	-	Hundred percent	-	From amongst the Assistant Chemists working under the control of the Director, Dairy Development, who have an experience of working as such for a minimum period of ten years.
5.	Superintendent Grade-I	-	Hundred percent	-	From amongst the Superintendents Grade-II working under the control of the Director, Dairy Development, and who have an experience of working as such for a minimum period of one year.

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APPENDIX 'C'

[See rule 8]

Serial No.	Designation of the post	Nature of *penalty/ or @order	Authority empowered to impose penalty or pass order	Appellate authority
1	2	3	4	5
1.	Director, Dairy Development	Minor and Major Penalty	Minister Incharge	Chief Minister
2.	Joint Director, Dairy Development	Minor and Major Penalty	Secretary Incharge	Minister Incharge
3.	Deputy Director, Dairy Development	Minor and Major Penalty	Secretary Incharge	Minister Incharge
4.	Chief Chemist-cum-Incharge	Minor and Major Penalty	Secretary Incharge	Minister Incharge
5.	Superintendent Grade-I	Minor and Major Penalty	Secretary Incharge	Minister Incharge

*in terms of rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970.

@ in terms of rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970.

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GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-1 BRANCH)
Notification

The 4a May, 1994

NO. G.S.R.33/Const./Art.309/94.- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab, namely:-

1. Short title, commencement and application :-

- (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- (2) They shall come into force at once.
- (3) They shall apply to all the posts in ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab.

2. Definitions.- In these rules, unless the context otherwise requires,-

- a) "appointing authority" means an appointing authority specified as such in the Service Rules made under article 309 of the constitution of India in respect of any service or Post in connection with the affairs of the State of Punjab ;
- b) "Board" means the subordinate Service Selection board, Punjab or any other authority constituted to perform its functions;
- c) "Commission" means the Punjab Public Service Commission;
- d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- e) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- f) "recognised university or Institution" means,-
 - i) any university or institution incorporated by law in any of the State of India; or
 - ii) any other university or institution, which is declared by the Government to be recognised university or institution for the purposes of these rules.
- g) ¹["Service" means any Group 'A' service, Group 'B' service and Group 'C' service constituted in connection with the affairs of the State of Punjab as per scales given in the Appendix;]
- h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab; and

¹Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

- ¹[(i) (i) "War hero" means a defence services personnel, or a para-military forces personnel, who is a *bona fide* resident of Punjab State and has been killed or discharged from above service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J & K in the on going conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a *bona fide* resident of Punjab State and was posthumously decorated with Param Vir Chakra, Mahavir Chakra or Vir Chakra; provided that-
- (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who through not *bona fide* residents Punjab State are yet closely connected to the State of Punjab;
- (b) In the case of War Heroes, falling in the category (ii) above, the benefits to be given by the State Government will be restricted only to first generation dependent members/next of the kin.

Note:- The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.]

3. Nationality, domicile and character of person appointed to the Service.-

- (1) No person shall be appointed to the Service unless he is,-
- a citizen of India; or
 - a citizen of Nepal; or
 - a subject of Bhutan; or
 - a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India; or
 - a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:
- Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.
- (2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.
- (3) No person shall be recruited to the service by direct appointment, unless he produces,-
- a certificate of character from the principal academic officer of the university, college, school or

¹ Substituted vide Punjab Government Notification No. G.S.R. 34/Const./Art.309/Amd.(7)/2003, dated 12th July, 2003.

institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and

- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India, or of any Public Sector Undertaking.

4. Disqualification. - No person;-

- (a) who has entered into or contracted a marriage with a person having spouse living; or
(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Age.-**¹ [(1) No person shall be recruited to the Service by direct appointment, if he is less than eighteen years or is more than thirty seven years of age in the case of technical and non-technical posts on the first day of January of the year immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be.]

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed up to forty-five years in the case of persons already in the employment of the⁴ Punjab Government, or any Board, Corporation, Commission or Authority under it,] other State Government or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

- (2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.
(3) In the case of appointment on compassionate grounds on priority basis, the upper age, limit shall be such as may be specifically fixed by the Government from time to time.

- ²[(4) In the case of appointment of a War-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.]

- ³ [5A. Increase in upper age limit.- Notwithstanding anything contained in rule 5, on and with effect from the commencement of the Punjab Civil Services (General and Common Conditions of Service) Amendment Rules, 2010, where in any other Service rules, or in Government instructions, the upper age limit for appointment to any Service or for any category or persons, if different from thirty-five years, it shall be deemed to have been increased by two years.]

¹Amended vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

²Amended vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd.(11)/99, dated 15th November, 1999.

³Rule 5A after rule 5 was inserted vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

⁴Amended vide Punjab Government Notification No. G.S.R. 85/Const./Art.309/Amd.(19)/2016, dated 20th December, 2016.

6. Qualification etc. – Subject to the provisions of these rules, the number and character of posts, method of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination, if any, shall be such as may be specified in the Service Rules made for that Service;

¹{Provided that where appointment of ²[Group 'A' or Group 'B'] non-technical post is offered to a war-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered ² [Group 'A' or Group 'B' or Group 'C'] non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial appointment.}

7. Probation.– (1) A person appointed to any post in the service shall remain on probation for a period of ⁴[three] years, if recruited by direct appointment and one year if appointed otherwise: Provided that.–

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
 - (b) in any case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
 - (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and
 - (d) any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.
- (2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any, prescribed in Service Rules within a period not exceeding ³[one] and a half years from the date of appointment, it may,–
- (a) If such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
 - (b) if such person is appointed otherwise–
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

¹Proviso was added, vide Punjab Government Notification No. G.S.R.81/Const./Art.309/Amd.(II)/99, dated 15th November, 1999.

²Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

³Amended vide Punjab Government Notification No. G.S.R. 11/Const./Art.309/Amd.(14)/2015, dated 23rd February, 2015.

⁴Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(18)/2016, dated 5th September, 2016.

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- (3) On the completion of the period of probation of a person, the appointing authority may –
- (a) if his work and conduct has in its opinion been satisfactory-
 - (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or
 - (ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or
 - (b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules-
 - (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;
 - (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):
¹[Provided that the total period of probation including extension, if any, shall not exceed four years, recruited by direct appointment and three years if appointed otherwise.]
8. **Seniority-** The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service.
- Provided that in the case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:
- Provided further that in case a person is permitted to join the post after the expiry of the said period of four months in consultation with the Commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:
- Provided further that in case any person of the next selection has joined a post in the cadre of the concerned Service before the persons referred to in the preceding proviso joins, the person so referred shall be placed below all the persons of the next selection who join within the time specified in the first proviso:
- Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:-
- (a) a person appointed by the direct appointment shall be senior to a person appointed otherwise;
 - (b) a person appointed by promotion shall be senior to a person appointed by transfer;
 - (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
 - (d) in the case of persons appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person:

¹Amended vide Punjab Government Notification No. G.S.R. 44/Const./Art.309/Amd.(20)/2014, dated 04th October, 2017.

¹ [Provided further that in the case of persons recruited by direct appointment in the same cadre obtaining equal marks during same selection process, their inter-se-seniority shall be determined on the basis of their age. That is, an older person shall be senior to the younger person.]

Note: - Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

9. **Liability of members of Service to transfer-** A member of a Service may be transferred to any post whether included in any other service or not, on the same terms and conditions as specified in rule 3.17 of the Punjab Civil Service Rules, Volume-I, Part I.
10. **Liability to serve-** A member of Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.
11. **Leave, Pension and other matters-** In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.
12. **Discipline, penalties and appeals-** (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.
(2) The authority empowered to impose penalties specified in rules 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.
13. **Liability for vaccination and re-vaccination-** Every member of a Service shall get himself vaccinated or re-vaccinated when Punjab Government so directs by a special or general order.
14. **Oath of allegiance-** Every member of a Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

¹Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(17)/2016, dated 19th January, 2016.

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¹[14A. Minimum Educational and other Qualifications for appointment to the post of Senior

Assistant by –

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Assistant under the Punjab Government unless he –</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and (ii) Qualifies in the competitive test specified by the appointing authority from time to time; and (iii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p> <p>(2) The person so appointed as Senior Assistant in terms of Provisions of sub-rule (1), shall have, before his appointment, ²[passed a test in English and Punjabi, respectively,] typewriting on computer to be conducted by the Board or the appointing authority or the Department of Information Technology, as the case may be, at a speed of thirty words per minutes:</p> <p>Provided that where appointment of Group 'B' non-technical post is offered to a War Hero, who has been discharged from Defense Services or dependent member of his family under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be Graduate from a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi typewriting as Provided in sub-rule (2).</p>	<p>From amongst the clerks, who have an experience of working as such for a minimum period of ³[four years].</p>

¹Rule 14A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

³Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

¹[15. Minimum Educational and other qualifications:-

- (1) (i) No person shall be given direct appointment to the post of Clerk under the Punjab Government unless he possesses the Bachelor's Degree from a recognized University or Institution; and
(ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India;

- (2) The person so appointed as Clerk in terms of the provisions of sub-rule (1), shall have, before his appointment, ²(passed a test in English and Punjabi, respectively, on computer), to be conducted by the Board or the appointing authority or the Department of Information Technology as the case may be, at a speed of thirty words per minute."

Provided that where appointment of Group 'C' non-technical post is offered to a War Hero, who has been discharged from Defence Services or department member of his family under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be Graduate form a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as specified in sub-rule (2).]

¹Rule 15 was Substituted, vide Punjab Government Notification No. G.S.R. 12/Const./Art.309/Amd.(9)/2009, dated 10th February, 2009.

²Rule 15 was amended and sub rule (3) was omitted vide Punjab Government Notification No. G.S.R. 59/Const./Art.309/Amd.(13)/2011, dated 17th August, 2011.

³Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

¹[15A Minimum Educational and other Qualifications for appointment to the post of Senior Scale Stenographer by-

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Scale Stenographer under the Punjab government unless he—</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and</p> <p>(ii) Qualifies in a Stenography test in four paras (two in Punjabi and two in English language) containing 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he/she qualifies the stenography test in both the languages shall be considered to have qualified the test for appointment as Senior Scale Stenographer.</p> <p>(iv) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p>OR</p> <p>Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p>	<p>(i) From amongst the Junior Scale Stenographers, who have an experience of working as such for a minimum period of one year.</p> <p>Provided that if the Junior Scale Stenographer is not available then from amongst the Steno typists, who have an experience of working as such for a minimum period of ²four years; and</p> <p>(ii) Qualifies in a stenography test in four paras (two in Punjabi and two in English language) counting 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he / she qualifies the Stenography test in both the languages shall be considered to have qualified the test for promotion as Senior Scale Stenographer.</p>

¹Rule 15A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

- ¹[16. **Minimum Educational and other Qualifications for appointment to the post of Steno-typist or Junior Scale Stenographer-** No person shall be given direct Appointment to the post of Steno-typist or Junior Scale Stenographer under the Punjab Government, unless he-
- (a) Possesses Bachelor's Degree from a recognised University or Institution; and
 - (b) Qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed specified by the Government from time to time; and
 - (c) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer Information Technology in Office Productivity applications or Desktop Publishing applications from Government recognised institutions or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.]

- ²[17. **Knowledge of Punjabi Language** – No person shall be appointed to any post in any service by Direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi language equivalent to Middle standard:

Provided further that where a War Hero, who has been discharged from defense services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language:

Provided further that where a ward of Defence Service Personnel, who is a *bona fide* resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.]

¹Amended vide Punjab Government Notification No.G.S.R.12/Cons./Art.309/Amd(9)/2009 dated 10th February, 2009.
²Rule 17 was Substituted vide Punjab Government Notification No.G.S.R.97/Const./Art.309/Amd.(5)/2001 dated 4th September 2001

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¹[18. Promotion to Ground 'A' and Group 'B' Services

- (1) (a) For promotion to the post as Head of Department would be decided strictly on the basis of merit-cum-seniority as per the instructions issued by the Government from time to time. The minimum bench mark for promotion for such post would be 'Very Good'. The officer who is graded as 'Outstanding' would supersede the officer graded as 'Very Good'.
 - (b) For promotion to post falling in Group 'A' other than Head of Department, the minimum benchmark will be 'Very Good' as per as instructions issued by the Government from time to time. There shall be no supersession on the basis of merit.
 - (c) For promotion to post falling in Group 'B', the minimum benchmark will be 'Good' and there shall be no supersession on the basis of merit.
- (2) Debarring for consideration for promotion of a Government employee who refuses to accept promotion – In the event of refusal to accept promotion by a member of a service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:
Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefor in writing from the operation of this rule.]
19. Power to relax - Where the government is of the opinion that it is necessary to expedient so to do, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.
 20. Over riding effect- The provisions of these rules shall have effect notwithstanding anything contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the State.
 21. Interpretation – If any, question arises as to the interpretation of these rules, the Government shall decide the same.

¹ Rules 18 was Substituted vide Punjab Government Notification NO.G.S.R.117/Const./Art309/Amd.(7)/2001, dated 18th December, 2001

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“APPENDIX”

(See rule 2)

- Group 'A' : Posts in initial entry revised scales of pay having a maximum of Rs.11,660 or more; Provided that all existing Class I posts irrespective of the monetary limits of the pay scales shall be placed in Group 'A'.
- Group 'B' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 10,640 to 11,659;
- Group 'C' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 5,160 to 10,639;

A.S. CHATTHA,
Chief Secretary to Government of Punjab.

VIJAY KUMAR JANJUA,
Additional Chief Secretary, Government of Punjab,
Department of Animal Husbandry, Fisheries and
Dairy Development.

Appendix was inserted vide Punjab Government Notification NO.G.S.R.115/Const./Art.309/Amd.(8)/2001, dated 16th December, 2001

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PART III

GOVERNMENT OF PUNJAB

DEPARTMENT OF ANIMAL HUSBANDRY,
FISHERIES AND DAIRY DEVELOPMENT
(ANIMAL HUSBANDRY BRANCH)

NOTIFICATION

The 11th June, 2021

No. G.S.R. 54/Const./Art 309/2021.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group 'B') Service, namely: -

RULES

1. **Short title, commencement and application.** -(1) These rules may be called the Punjab Dairy Development (Group 'B') Service Rules, 2021.
 - (2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
 - (3) They shall apply to the posts specified in appendix 'A'.
2. **Definitions.**-(1) In these rules, unless the context otherwise requires,-
 - (a) 'Appendix' means an appendix appended to these rules;
 - (b) 'Director' means the Director, Dairy Development Department, Punjab;
 - (c) 'Government' means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development; and
 - (d) 'Service' means the Punjab Dairy Development (Group 'B') Service.
- (2) The words and expressions used, but not defined in these rules, shall have the same meaning as respectively assigned to them in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

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3. Number and character of posts.- The Service shall comprise the posts specified in Appendix 'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. Appointing authority.- All appointments to the Service shall be made by the Government.

5. Pay of members of the Service.- The members of the Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service, are given in Appendix 'A'.

6. Method of appointment, qualifications and experience.-(1) All appointments to the Service shall be made in the manner specified in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

(2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience, as specified against that post in Appendix 'B'.

(3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone.

7. Departmental examination.- Every person appointed to the post in the Service, unless he has already done so, has to pass such departmental examination, as may be specified by the Government from time to time and as per the provisions laid down in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

8. Discipline, punishment and appeal.- (1) In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the

Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority thereunder in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, shall be as per Appendix 'C'.

9. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.- (1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, at present in force, are contained in Appendix 'D'.

10. Repeal and savings. - The Punjab Dairy Development (Group 'B') Service Rules, 2005, the Punjab Dairy Development, Non-Ministerial (State Service, Class-III) Rules, 1981 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983, in so far as they are applicable to the members of the Service, are hereby repealed.

Provided that any order issued or any action taken under the rules, so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

11. Interpretation. - If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

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APPENDIX 'A'

(See rules 1 (3), 3 and 5)

Serial No.	Designation of the post	Number of Posts			Scale of pay (Pay Band + Grade Pay) (in rupees)	Scale of pay (in rupees) for the member of Service recruited on or after 17.07.2020
		Perma- nent	Temp- orary	Total		
1	2	3	4	5	6	7
1.	Dairy Development Officer	10	-	10	10300-34800+4400	-
2.	Dairy Development Inspector Grade-I	32	-	32	10300-34800+3800	-
3.	Superintendent Grade-II	2	-	2	10300-34800+4800	-
4.	Senior Assistant	12	-	12	10300-34800+4400	35400 (Level 6)
5.	Senior Scale Stenographer	1	-	1	10300-34800+4400	-

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PART III

GOVERNMENT OF PUNJAB

DEPARTMENT OF ANIMAL HUSBANDRY,
FISHERIES AND DAIRY DEVELOPMENT
(ANIMAL HUSBANDRY BRANCH)

NOTIFICATION

The 11th June, 2021

No. G.S.R 55/Const./Art 309/2021.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group 'C') Service, namely: -

RULES

- 1. Short title, commencement and application.-** (1) These rules may be called the Punjab Dairy Development (Group 'C') Service Rules, 2021.
 - (2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
 - (3) They shall apply to the posts specified specified in Appendix 'A'.
- 2. Definitions. -(1)** In these rules, unless the context otherwise requires,-
 - (a) "Appendix" means an Appendix appended to these rules;
 - (b) "Director" means the Director, Dairy Development Department, Punjab.
 - (c) "Government" means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development; and
 - (d) 'Service' means the Punjab Dairy Development (Group 'C') Service.

(2) The words and expressions used, but not defined in these rules, shall have the same meaning as respectively assigned to them in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- 3. Number and character of posts.-** The Service shall comprise the posts

specified in Appendix 'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. Appointing authority.- All appointments to the Service shall be made by the Director.

5. Pay of members of the Service.- The members of the Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service, are given in Appendix 'A'.

6. Method of appointment, qualifications and experience.-(1) All appointments to the Service shall be made in the manner specified in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

(2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience, as specified against that post in Appendix 'B'.

(3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone.

7. Discipline, punishment and appeal. -(1)In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority thereunder in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, shall be as per Appendix 'C'.

8. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.- (1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994 at present in force, are contained in Appendix 'D'.

9. Repeal and savings.- The Punjab Dairy Development, Non-Ministerial (State Service, Class-III) Rules, 1981 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983, in so far as they are applicable to the members of the Service, are hereby repealed:

Provided that any order issued or any action taken under the rules, so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

10. Interpretation.- If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

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APPENDIX 'A'

(See rules 1 (3), 3 and 5)

Serial No.	Designation of the post	Number of Posts			Scale of pay (Pay Band + Grade Pay) (in rupees)	Scale of pay (in rupees) for the member of Service recruited on or after 17.07.2020
		Perma- nent	Temp- orary	Total		
1	2	3	4	5	6	7
1.	Assistant Chemist	2	-	2	10300-34800+3600	35400/-
2.	Junior Scale Stenographer	1	-	1	10300-34800+3600	-
3.	Steno Typist	10	-	10	10300-34800+3200	21700/-
4.	Clerk	40	-	40	10300-34800+3200	19900/-
5.	Clerk (Information Technology)	8	-	8	-	19900/-
6.	Clerk (Legal)	2	-	2	-	19900/-
7.	Dairy Development Inspector Grade-II	77	-	77	10300-34800+3200	29200/-
8.	Driver	7	-	7	5910-20200+2400	21700/-
9.	Laboratory Technician	2	-	2	5910-20200+1900	19900/-
10.	Dairy Field Assistant	33	-	33	5910-20200+1900	-
11.	Restorer	1	-	1	5910-20200+1900	-

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APPENDIX 'B'

[See rule 6]

Serial No.	Designation of the Post	Percentage of appointment by		Qualification and experience for appointment by	
		Direct appointment	Promotion	Direct appointment	Promotion
1	2	3	4	5	6
1.	Assistant Chemist	Hundred percent	-	Should possess a Degree from any recognized university with Chemistry as one of the subject OR Graduate with Animal Nutrition as one of the subject OR Graduate in Food Processing or Dairy Technology.	-
2.	Junior Scale Stenographer	-	Hundred percent	-	From amongst the Steno Typists working under the control of the Director, and who have an experience of working as such for a minimum period of three years and qualify the Stenography test to be

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					conducted by the Director in Punjabi and English at the speed of hundred and sixty words per minute respectively to be transcribed at the speed of twenty words per minute and fifteen words per minute respectively (relaxation of eight percent mistake).
3.	Steno Typist	Hundred percent	-	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.	-
4.	Clerk	Eighty-five percent	Fifteen percent	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.	From amongst Group 'C' employees whose scale of pay is less than that of a Clerk or Group 'D' employees, who have an experience of working on any Group 'C' post or Group 'D' post or both for a minimum period of five years under the control of the Director,

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and who are
matriculates or its
equivalent with
Punjabi and qualify a
type test in Punjabi
and English on
computer at a speed
of thirty words per
minute to be
conducted by the
Director.

5.	Clerk (Information Technology)	Hundred percent	-	(i) Should possess a degree in Bachelor of Engineering or Bachelor of Technology in Information Technology OR Electronics and Communication OR Computer Science from a recognized university. OR Should possess a Master's degree in Computer Applications from a recognized university; (ii) Qualifies a competitive test to	-
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be held by the
recruiting authority;
and

(iii) Qualifies a
type test in Punjabi
and English to be
held by the
recruiting authority
at the speed of
thirty words per
minute or at such
speed as may be
specified by the
Punjab

Government from
time to time and
other conditions
applicable as per
the Punjab Civil
Services (General
and Common
Conditions of
Service) Rules,
1994, as amended
from time to time.

6.	Clerk (Legal)	Hundred percent	-	(i) Should be a law Graduate from a recognized University; ii) qualifies a competitive test to be held by the recruiting authority; and	-
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				(iii) qualifies a type test in Punjabi and English typing to be held by the recruiting authority at the speed of thirty words per minute or at such speed as may be specified by the Punjab Government from time to time and other conditions applicable as per the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.	
7.	Dairy Development Inspector Grade-II	Seventy-five percent	Twenty-five percent	Should possess a degree:- Bachelor of Technology in Dairy Technology OR Bachelor in Science Dairying in Dairy Technology or Dairy Husbandry from a recognized University.	From amongst the Dairy Field Assistants who have under gone in-service refresher course of six months duration in dairy development and have an experience of working as such for a minimum

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					period of twelve years.
8.	Driver	Hundred percent	-	(i) Should be a matriculate; and (ii) should possess driving license for heavy vehicle or light vehicle.	-
9.	Laboratory Technician	Hundred percent	-	10+2 with science (Physics, Chemistry and Biology).	-
10.	Dairy Field Assistant	Hundred percent	-	Matric with Physics and Chemistry subject or its equivalent qualification	-
11.	Restorer	-	Hundred percent	-	From amongst Group 'D' employees working under the control of the Director, and who have an experience of working as such for a minimum period of one year and possess educational qualifications of middle standard.

Note: Posts mentioned at Serial Nos. 10 and 11 above have been declared as dying cadre as per Council of Ministers decision dated 30.12.2020.

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APPENDIX 'C'

[See rule 8]

Serial No.	Designation of the post	Nature of *penalty/ or @ order	Authority empowered to impose penalty or pass order	Appellate authority
1	2	3	4	5
1.	Assistant Chemist	Minor and Major Penalty	Director	Secretary Incharge
2.	Junior Scale Stenographer	Minor and Major Penalty	Director	Secretary Incharge
3.	Steno Typist	Minor and Major Penalty	Director	Secretary Incharge
4.	Clerk	Minor and Major Penalty	Director	Secretary Incharge
5.	Clerk (Information Technology)	Minor and Major Penalty	Director	Secretary Incharge
6.	Clerk (Legal)	Minor and Major Penalty	Director	Secretary Incharge
7.	Dairy Development Inspector Grade-II	Minor and Major Penalty	Director	Secretary Incharge
8.	Driver	Minor and Major Penalty	Director	Secretary Incharge
9.	Laboratory Technician	Minor and Major Penalty	Director	Secretary Incharge
10.	Dairy Field Assistant	Minor and Major Penalty	Director	Secretary Incharge
11.	Restorer	Minor and Major Penalty	Director	Secretary Incharge

*in terms of rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970.

@ in terms of rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970.

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GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-1 BRANCH)
Notification

The 4a May, 1994

NO. G.S.R.33/Const./Art.309/94.- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab, namely:-

1. Short title, commencement and application :-

- (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- (2) They shall come into force at once.
- (3) They shall apply to all the posts in ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab.

2. Definitions.- In these rules, unless the context otherwise requires,-

- a) "appointing authority" means an appointing authority specified as such in the Service Rules made under article 309 of the constitution of India in respect of any service or Post in connection with the affairs of the State of Punjab ;
- b) "Board" means the subordinate Service Selection board, Punjab or any other authority constituted to perform its functions;
- c) "Commission" means the Punjab Public Service Commission;
- d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- a) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- f) "recognised university or institution" means,-
 - i) any university or institution incorporated by law in any of the State of India; or
 - ii) any other university or institution, which is declared by the Government to be recognised university or institution for the purposes of these rules.
- g) ¹["Service" means any Group 'A' service, Group 'B' service and Group 'C' service constituted in connection with the affairs of the State of Punjab as per scales given in the Appendix;]
- h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab; and

¹Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

- ¹[(i) (i) "War hero" means a defence services personnel, or a para-military forces personnel, who is a *bona fide* resident of Punjab State and has been killed or discharged from above service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J & K in the on going conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a *bona fide* resident of Punjab State and was posthumously decorated with Param Vir Chakra, Mahavir Chakra or Vir Chakra; provided that,-
- (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who through not *bona fide* residents Punjab State are yet closely connected to the State of Punjab;
- (b) In the case of War Heroes, falling in the category (ii) above, the benefits to be given by the State Government will be restricted only to first generation dependent members/next of the kin.

Note:- The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.]

3. Nationality, domicile and character of person appointed to the Service.-

- (1) No person shall be appointed to the Service unless he is,-
- (a) a citizen of India; or
 - (b) a citizen of Nepal; or
 - (c) a subject of Bhutan; or
 - (d) a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India; or
 - (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:
- Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.
- (2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.
- (3) No person shall be recruited to the service by direct appointment, unless he produces,-
- (a) a certificate of character from the principal academic officer of the university, college, school or

¹ Substituted vide Punjab Government Notification No. G.S.R. 34/Conat./Art.309/Armd.(7)/2003, dated 12th July, 2003.

institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and

- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India, or of any Public Sector Undertaking.

4. Disqualification. - No person:-

- (a) who has entered into or contracted a marriage with a person having spouse living; or
(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Age.-**¹[(1) No person shall be recruited to the Service by direct appointment, if he is less than eighteen years or is more than thirty seven years of age in the case of technical and non-technical posts on the first day of January of the year immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be.]

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed up to forty-five years in the case of persons already in the employment of the "Punjab Government, or any Board, Corporation, Commission or Authority under it," other State Government or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

- (2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.
(3) In the case of appointment on compassionate grounds on priority basis, the upper age, limit shall be such as may be specifically fixed by the Government from time to time.

- ²[(4) In the case of appointment of a War-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.]

- ³[5A. Increase in upper age limit.- Notwithstanding anything contained in rule 5, on and with effect from the commencement of the Punjab Civil Services (General and Common Conditions of Service) Amendment Rules, 2010, where in any other Service rules, or in Government instructions, the upper age limit for appointment to any Service or for any category or persons, if different from thirty-five years, it shall be deemed to have been increased by two years.]

¹Amended vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

²Amended vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd.(11)/99, dated 15th November, 1999.

³Rule 5A after rule 5 was inserted vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

⁴Amended vide Punjab Government Notification No. G.S.R. 85/Const./Art.309/Amd.(19)/2016, dated 20th December, 2016.

6. Qualification etc. – Subject to the provisions of these rules, the number and character of posts, method of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination, if any, shall be such as may be specified in the Service Rules made for that Service;

¹{Provided that where appointment of ²[Group 'A' or Group 'B'] non-technical post is offered to a war-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered ² [Group 'A' or Group 'B' or Group 'C'] non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial appointment.}

7. Probation.- (1) A person appointed to any post in the service shall remain on probation for a period of ³[three] years, if recruited by direct appointment and one year if appointed otherwise: Provided that:-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
 - (b) in any case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
 - (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and
 - (d) any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.
- (2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any, prescribed in Service Rules within ³[one] and a half years from the date of appointment, it may,-
- (a) If such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
 - (b) if such person is appointed otherwise-
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

¹Proviso was added, vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd(II)/99, dated 15th November, 1999.

²Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

³Amended vide Punjab Government Notification No. G.S.R. 1/Const./Art.309/Amd.(14)/2015, dated 23rd February, 2015.

⁴Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(18)/2016, dated 5th September, 2016.

- (3) On the completion of the period of probation of a person, the appointing authority may –
- (a) if his work and conduct has in its opinion been satisfactory–
 - (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or
 - (ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or
 - (b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules–
 - (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;
 - (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):
¹[Provided that the total period of probation including extension, if any, shall not exceed four years, recruited by direct appointment and three years if appointed otherwise.]
8. **Seniority-** The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service.
- Provided that in the case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:
- Provided further that in case a person is permitted to join the post after the expiry of the said period of four months in consultation with the Commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:
- Provided further that in case any person of the next selection has joined a post in the cadre of the concerned Service before the persons referred to in the preceding proviso joins, the person so referred shall be placed below all the persons of the next selection who join within the time specified in the first proviso:
- Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:-
- (a) a person appointed by the direct appointment shall be senior to a person appointed otherwise;
 - (b) a person appointed by promotion shall be senior to a person appointed by transfer;
 - (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
 - (d) in the case of persons appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person:

¹Amended vide Punjab Government Notification No. G.S.R. 44/Const./Art.309/Amd.(20)/2014, dated 04th October, 2017.

¹[Provided further that in the case of persons recruited by direct appointment in the same cadre obtaining equal marks during same selection process, their inter-se-seniority shall be determined on the basis of their age. That is, an older person shall be senior to the younger person.]

Note: - Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

9. **Liability of members of Service to transfer-** A member of a Service may be transferred to any post whether included in any other service or not, on the same terms and conditions as specified in rule 3.17 of the Punjab Civil Service Rules, Volume-I, Part I.
10. **Liability to serve-** A member of Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.
11. **Leave, Pension and other matters-** In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.
12. **Discipline, penalties and appeals-** (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.
(2) The authority empowered to impose penalties specified in rules 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.
13. **Liability for vaccination and re-vaccination-** Every member of a Service shall get himself vaccinated or re-vaccinated when Punjab Government so directs by a special or general order.
14. **Oath of allegiance-** Every member of a Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

¹Amended vide Punjab Government Notification No. G.S.P. 56/Const./Art.309/Amd.(17)/2016, dated 19th January, 2016.

¹[14A. Minimum Educational and other Qualifications for appointment to the post of Senior Assistant by –

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Assistant under the Punjab Government unless he –</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and (ii) Qualifies in the competitive test specified by the appointing authority from time to time; and (iii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p>OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p> <p>(2) The person so appointed as Senior Assistant in terms of Provisions of sub-rule (1), shall have, before his appointment, ²[passed a test in English and Punjabi, respectively,] typewriting on computer to be conducted by the Board or the appointing authority or the Department of Information Technology, as the case may be, at a speed of thirty words per minutes:</p> <p>Provided that where appointment of Group 'B' non-technical post is offered to a War Hero, who has been discharged from Defense Services or dependent member of his family under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be Graduate from a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi typewriting as Provided in sub-rule (2).</p>	<p>From amongst the clerks, who have an experience of working as such for a minimum period of ³ [four years].</p>

¹Rule 14A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

³Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

¹[15. Minimum Educational and other qualifications:-

- (1) (i) No person shall be given direct appointment to the post of Clerk under the Punjab Government unless he possesses the Bachelor's Degree from a recognized University or Institution; and
(ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.

OR

- Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India;
- (2) The person so appointed as Clerk in terms of the provisions of sub-rule (1), shall have, before his appointment, ²(passed a test in English and Punjabi, respectively, on computer), to be conducted by the Board or the appointing authority or the Department of Information Technology as the case may be, at a speed of thirty words per minute."

Provided that where appointment of Group 'C' non-technical post is offered to a War Hero, who has been discharged from Defence Services or department member of his family under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be Graduate form a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as specified in sub-rule (2).]

¹Rule 15 was Substituted, vide Punjab Government Notification No. G.S.R. 12/Const./Art.309/Amd.(9)/2009, dated 10th February, 2009.

²Rule 15 was amended and sub rule (3) was omitted vide Punjab Government Notification No. G.S.R. 59/Const./Art.309/Amd.(13)/2011, dated 17th August, 2011.

³Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

¹[15A Minimum Educational and other Qualifications for appointment to the post of Senior Scale Stenographer by-

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Scale Stenographer under the Punjab government unless he—</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and</p> <p>(ii) Qualifies in a Stenography test in four paras (two in Punjabi and two in English language) containing 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he/she qualifies the stenography test in both the languages shall be considered to have qualified the test for appointment as Senior Scale Stenographer.</p> <p>(iv) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p>OR</p> <p>Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p>	<p>(i) From amongst the Junior Scale Stenographers, who have an experience of working as such for a minimum period of one year.</p> <p>Provided that if the Junior Scale Stenographer is not available then from amongst the Steno typists, who have an experience of working as such for a minimum period of ²four years; and</p> <p>(ii) Qualifies in a stenography test in four paras (two in Punjabi and two in English language) counting 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he / she qualifies the Stenography test in both the languages shall be considered to have qualified the test for promotion as Senior Scale Stenographer.</p>

¹Rule 15A was inserted vide Punjab Government Notification No. G.S.R. 7/Conat./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 31/Conat./Art.309/Amd.(21)/2019, dated 13th September, 2019.

- ¹[16. Minimum Educational and other Qualifications for appointment to the post of Steno-typist or Junior Scale Stenographer- No person shall be given direct Appointment to the post of Steno-typist or Junior Scale Stenographer under the Punjab Government, unless he-
- (a) Possesses Bachelor's Degree from a recognised University or Institution; and
 - (b) Qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed specified by the Government from time to time; and
 - (c) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer Information Technology in Office Productivity applications or Desktop Publishing applications from Government recognised institutions or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.]

- ²[17. Knowledge of Punjabi Language – No person shall be appointed to any post in any service by Direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi language equivalent to Middle standard:

Provided further that where a War Hero, who has been discharged from defense services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language:

Provided further that where a ward of Defence Service Personnel, who is a *bona fide* resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.]

¹Amended vide Punjab Government Notification No.G.S.R.12/Cons./Art.309/Amd(9)/2009 dated 10th February, 2009.

²Rule 17 was Substituted vide Punjab Government Notification No.G.S.R.97/Const./Art.309/Amd.(5)/2001 dated 4th September 2001

¹[18. Promotion to Ground 'A' and Group 'B' Services

- (1) (a) For promotion to the post as Head of Department would be decided strictly on the basis of merit-cum-seniority as per the instructions issued by the Government from time to time. The minimum bench mark for promotion for such post would be 'Very Good'. The officer who is graded as 'Outstanding' would supersede the officer graded as 'Very Good'.
- (b) For promotion to post falling in Group 'A' other than Head of Department, the minimum benchmark will be 'Very Good' as per as instructions issued by the Government from time to time. There shall be no supersession on the basis of merit.
- (c) For promotion to post falling in Group 'B', the minimum benchmark will be 'Good' and there shall be no supersession on the basis of merit.

- (2) **Debaring for consideration for promotion of a Government employee who refuses to accept promotion** - In the event of refusal to accept promotion by a member of a service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:

Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefor in writing from the operation of this rule.]

19. **Power to relax** - Where the government is of the opinion that it is necessary to expedient so to do, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.
20. **Over riding effect**- The provisions of these rules shall have effect notwithstanding anything contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the State.
21. **Interpretation** - If any, question arises as to the interpretation of these rules, the Government shall decide the same.

¹ Rule 18 was Substituted vide Punjab Government Notification NO.G.S.R.117/Const./Art309/Amd.(7)/2001, dated 18th December, 2001

ANNEXURE-E

CITIZEN'S CHARTER**Vision:**

To develop Punjab as a Dairy State.

Mission:

Causing expansion and modernization of dairying, facilitating increase in production of milk and productivity of milk animals, improving and maintaining the quality of milk.

Strategy:-

Our strategy is to:-

- Extend dairy training facilities to more and more dairy farmers as well as prospective dairy farmers.
- Provide extensive extension services.
- Provide incentives for the modernization, commercialization and mechanization of dairy farm operations.
- Provide refresher training to the staff to make them motivated, responsive and accountable.
- Consult with the stakeholders, get their views and take the same into account while fixing the service standards.
- Disseminate the information about the services offered by the dept to the people.
- Setup service standards, which are practicable and people friendly.
- Measure compliance with the standards.
- Take remedials, if variances are found.

Stakeholders:-

- Dairy Farmers.
- Prospective Dairy Farmers.
- Commercial Banks.
- Insurance Companies.
- Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.
- Punjab Agricultural University, Ludhiana.
- Milk Industry.

OUR FUNCTIONS AND SERVICES

1. Providing education, training and extension services.

One day Village Level (block) Awareness camps.

- Two weeks training for Rural Area unemployed Youths.
- Four weeks Dairy Entrepreneurship training.
- State level seminars, workshops, conferences etc.
- Exposure Visits to Dairy farms to leading Dairy Farms/Cattle feed/Milk Plants in Urban Areas.
- Milk Consumer Awareness Camps in Urban Area.

2. Getting new dairy farms established.

- Motivating the farmers to adopting dairying.
- Sponsoring the cases to banks for loans.
- Helping the farmers to raise bank loans.
- Guiding and advising the farmers in the construction of Model cattle sheds.
- Guiding and advising the farmers in purchase of good quality milk animals.
- Guiding and advising the farmers for market in milk at high rates like Silage
- Guiding and advising the farmers in farm management practices.

3. Commercialising dairy farms.

- Assisting the dairy farmers in increasing the herd size.
- Assisting the dairy farmers in mechanization of dairy farm operations.
- Arranging to provide dairy farm machinery and equipment subsidized.

SERVICE STANDARDS

Sr.No.	Main Services	Standards
1.	Providing dairy training:-	
	One day camp.	Two camps in each block every year.
	Two weeks training.	7645 trained in 18 batches during 2023-24.
	Milk Consumer Awareness Camps	943 Camps.
2.	Sponsoring of dairy loan cases to banks.	Within 12 days from the receipt of application in order.
3.	Remittance of subsidy under different Schemes	Within 60 days of receipt of the claim in order

Expectation from Service Recipients:

Applications should be submitted complete as per the defined guidelines

Regular feedback on the training and awareness programmes

Proper utilization of loans & subsidies.

Review of Service Standards & Compliance thereof

The dept will review the effectiveness of the service delivery mechanism. Regular feedback from the service recipients will be obtained and analysed. The reports so generated will be examined by the authorities periodically. If some drawbacks with regard to the standards as well as compliance thereof are noticed, the same will be looked into and necessary remedials will be taken.

COMPLAINT HANDLING PROCEDURE

There are three levels of the delivery of services i.e. district level, Dairy Training and Extension Centre level and Directorate level. Naturally then, the complaint handling procedure has to start from these places.

Submission of Complaint

If any recipient of service has a complaint, he will be required to furnish the complaint in writing giving all the details and relevant references along with specific commission/commission on the part of the department as well as the demand of the complainant. The list of the offices, their addresses and their contact numbers for the submission of complaints is placed at Annexure 'G'.

Receipt and Record of complaints

Every complaint will be received and delivered to the designated official in each of the aforesaid offices, who will maintain a separate register for keeping the record of the

complaints. This register will have the information in the following formats:-

Office of the Deputy Director, Dairy- District.....Record of Complaints

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

At district level, designated officer will be Deputy Director, Dairy/Dairy Dev. Officer.

**Office of the Incharge, Dairy Training & Extension Centre-
Record of Complaints**

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

At Dairy Training & Extension Centre level, designated officer will be the Incharge of the Centre.

Office of the Director, Dairy, Chandigarh- Head office Record of Complaints

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

ANNEXURE-F**1.6 Categories of documents held by the Authority under its control**

Title of the Document	Custodian of the Document
1 Service books and Personnel files 2 Loanfiles	Concerned Senior Assistant (Establishment)
1. Details of Release of Advertisements & Payments 2. Brochures & Publicity Material CDsEtc. 3. Diary/Dispatch Registers	- Concerned Senior Assistant (Planning) - Dispatcher
1. CashBook 2. Ledger 3. Vouchers of Cash, Bank and Journals 4. Salary Register 5. Provident Fund Register 6. Annual Returns	Cashier & Concerned Senior Assistant (Accounts)
1. Correspondence with various Govt. Departments 2. Leave Record of Employees 3. Attendance Registers	Concerned Senior Assistant (Establishment)
1.Store/ Stock Register	Concerned Senior Assistant (Store)

ANNEXURE-G

1.8:Directory of Officers and employees of Dairy Development Department,Punjab

S. No.	Name of officer/official	Designation	Residential address	Tel.No. &Email ID
1.	Kuldip Singh	Director Dairy	H.No. 1498, B-29, Harkrishan Nagar, Ludhiana	98557-32565 kuldeep.singh565@punjab.gov.in
2.	Sh.Kashmir Singh	Joint Director	VPO Sidhwan Distt. Gurdaspur	81465-53318 kashmir.singh18@punjab.gov.in
3.	Baldip Kumar	Superintendent Grade-II	H.No.1549, Sec22132-B,CHD.	94635-20436 baldip.kumar@punjab.gov.in
4	Vineet Kumar	Dairy Development Officer	H.No.2, SkylarkEnclave, LandranRoad, Kharar.	85670-85670 vineet.kaura@punjab.gov.in
5	Radha Rani	Senior Asstt.	B-1001450 Aadarsh Nagar,Nayagaon, Mohali.	88473-91328 radha.rani69@punjab.gov.in
6.	Pallvi	Senior Asstt.	H.No.1240, Sector-15,Panchkula	99142-03602 palvi.Pathiar@punjab.gov.in
7.	AmandeepSingh	Senior Asstt.	H.No.2258-A, Sector-20C,Chandigarh.	99880-66399 amandee.singh975@punjab.gov.in
8	Jasvir Singh	Senior Asstt.	Vill. Muzafat, P,O Bela, Dist Ropar	94631-94550 jasvir.singh75@punjab.gov.in
9	Baljinder Singh	Senior Asstt.	VPORajindergarh,Distt.FatehgarhSahib	97811-53740 baljinder.singh976@punjab.gov.in
10.	AnilKumar	SeniorAsstt .	H.No. 102, Vehara Kalander Shah, Malgilzian, Bassi Pathana,Distt. Fatehgarh Sahib	98033-63683 anilkumar.sharma77@punjab.gov.in
11.	Kuljit Kaur	Sr.Asstt.	VPO Nabipura,Gurdaspur	7087451701 kuljit.kaur10@punjab.gov.in
12.	Parmjit Kaur	Sr.Asstt.	Street No.16 Ward No.5 New Court Road Mansa.	95692-82955 pk0315194@gmail.com
13	Devinder Singh	Senior Asstt.	H.No.307,W-4,Near Rest House Morinda	98558-00846 devinder.singh982@punjab.gov.in
14.	Deepak Verma	Dairy Dev.Insp.I	H.No.HL-109,Phase-1,Mohali	99153-32637 ropar_ddd@rediffmail.com
15.	Siddharth Sharma	Dairy Dev.Insp.II	HOUSE NO. 16185 STREET NO. 10/11 GURU GOBIND SINGH NAGAR BATHINDA	8699569593 siddharthsharma01@gmail.com
16	Mandeep Singh	DairyFieldAsstt.	H.No.739/1, Ghumahar Mohalla, MundiKharar, Sector-4	98784-41386 mandip.singh86@punjab.gov.in
17	SawarnjeetKaur	StenoTypist	VillageJassowal,POSidhuwal,Teh&Dist.Patiala.	84375-73394 Sawarnjeetkaur49@gmail.com

18.	ParminderSingh	Junior Asstt	H.No.2144,Sec-23/C,CHD	98725-71817 parminder.singh977@punjab.gov.in
19.	Narayan Parsad	Junior Asstt	H.No.2079, Sec- 24/C,CHD	75086-54896 narayan.prasad71@punjab.gov.in
20.	KamalKumar	Junior Asstt	H.No.3098 A,Sec-39D,Chandigarh	99889-45632 kamal.kumar968@punjab.gov.in
21.	Gaytri Devi	Junior Asstt	H.No.2073,Sec-68,Mohali.	90344-32852 gaytri.devi983@punjab.gov.in
22.	Jaswinderpal Singh	Clerk	H.No.HE-269,Phase-1,Mohali	90410-61105 jaswinderpal.singh23@punjab.gov.in
23.	Hemraj Sharma	Clerk	H.No.24,Vill.Daoun,Backside Sheetla MataMandir,Distt.Mohali	99888-85650 hemraj.sharma@investpunjab.gov.in
24.	Inderbir Singh	Clerk	House no. 402, Phase-10, Distt. SAS Nagar	81469-43890 inderbir90@gmail.com
25.	Kavita	Clerk IT	House no. 659, B1, Mori mohalla, Bahadurpur , Hoshiarpur	83604-16538 Kavita.rajput3320@punjab.gov.in
26.	SandeepKumar	Driver	House no. 2485 B, 39 C, Chandigarh.	98884-78676 sandeepmehta308@gmail.com
27.	Gurdeep Singh	Driver	H.no134,WardNo2,khushi Ram Colony Kurali.	94631-90264 ropar_ddd@rediffmail.com
28.	Satinder Kumar	Restorer	H.No.81,VillKishangarh,P.O.Mani Majra,U.T.Chd.	98784-39707 satinder.kumar972@punjab.gov.in
29.	Sant Bahadur	Duplicator-cum-Daftari	H.No.2642,Sec-28/C,Chandigarh	97807-39846
30.	Prem Singh	Peon	H.No.664/16-D,Chandigarh	98788-64989
31.	Surinder Singh	Peon	H.no02022,AnantNagarWardNo.17(Kharar)	94642-91583
32.	Baljit Kaur	Peon	H.No.36,Sector-41/D,Badheri	84373-46491
33.	Sandeep Kumar	Peon	House no. 5702, Ground Floor, 38 West, Chandigarh.	8360596516
34.	Brijesh Kumar	Sweeper-cum-Chowkidar	H.No. 705/20 Babu Dham Colony, Sec-26,Chandigarh	98720-23410
Roopnagar				
1	Harpreet Singh	DairyDev.Insp-I	Vill Ramana Chakk, P.O Majitha, Distt. Amritsar	94650-94843 Harpreet.singh836@punjab.gov.in
2	Anil Kumar	Junior Asstt.	AdarshNagar , WardNo.14, Kurali Distt. Mohali	98888-56112 anil.kumar112@punjab.gov.in
3	Sarbjit Kaur	StenoTypist	Ward no. 10, Guru Tegh Bahadur Nagar, Sector-14 Kharar	9469-990124 Sarabjit.kaur40@punjab.gov.in

4	DavinderSingh	DairyDev.Insp-I	Vill-Rasoolpur, Distt. Roopnagar	98776-38234 Davinder.singh37@punjab.gov.in
5	Sukhwinder Singh	DairyDev.Insp.II	VPO BoorMajra, Teh-Morinda Distt.Ropar	94178-20527 Sukhwinder.singh527@punjab.gov.in
6	Robin kaura	DairyDev.Insp.II	H.no.1024, Ward no.35, St.no.2, Vidant Nagar, Moga	85579-89322
7	Shobit Sharma	Clerk	House no. 182, Dhawan Colony, Ferozpur	83606-67470 ershobitsharma@gmail.com
8	Monika Rani	Dairy Field Asstt.	VPO Asro,Teh- Balachaur, Distt. Nawashahr	82838-55950 monika.rani50@punjab.gov.in
9	Rajesh Kumar	Sweeper-cum-Chowkidar	Barnala Road, Waheguru Nagar, Nawashahr	97811-84104 dd.dairy.jal@punjab.gov.in

Distt.FatehgarhSahib(dd.dairy.fgs@punjab.gov.in)

1	Harwant Singh	DairyDev.Insp.Grade-I	KothiNo.1601,Phase-10,Mohali	99157-06592 Harbant.singh15@punjab.gov.in
2	Gurvinder Singh	Clerk	House no.490, Street No. 2, Tripri Town, Patiala	97800-77994 Gurvindersingh.sohi@punjab.gov.in
3	Navpuneet Singh Mavi	DairyDev.Insp.Grade-2	Vill-Bair Majra,P.O Hallo Majra, Chandigarh(U.T)	82830-45015
4.	Sukhwinder Singh	DairyDev.Insp.II	Kartar Vihar Colony, VPO Daad Tehsil-Ludhiana West, Dist-Ludhiana	9653031054 sukhwindersinghdt@gmail.com
5	Nirmala Devi	Peon	Near Gurudwara Sahib, Guru Amar Das Colony,Rajpura	89686-11311

Distt.Ludhiana(dd.dairy.ldh@punjab.gov.in)

1	Dalbir Kumar	Dairy Dev. Officer	2326, Janakpuri Colony, Rajpura	81461-00543 Dalbirkumar36@gmail.com
2	Surinder Singh	DairyDev.Insp.I	House No. 36, VPO Badheri, Sector-41-d Chandigarh	96462-33999 Surindersingh044@gmail.com
3	Harwinder Singh	Clerk	Kailesh Nagar House no.78, Ward no.8, Doraha	85568-22307 harwinder.singh07@punjab.gov.in
4	Ramandeep Kaur	J.Asst.	Village Majri, Kishnovali	98275-02714
5.	Jang Bahadur	DairyDev.Insp.II	VPO Akhara	97812-25425 jbsbrar@hotmail.com
6.	Agampreet kaur	DairyDev.Insp.II	Rajguru Nagar, Ludhiana	99889-50501 agampreetkaur09@gmail.com
7	BalKrishan	DairyDev.Insp.II	Master Colony, Lalheri Road, Khanna	81460-30086 balkrishanddi@gmail.com

8	Kuldeep Singh	DairyDev.Insp.II	Fatehgarh Sahib	98729-17245
9	Smt.Priya bahri	DairyDev.Insp.II	Guru Teg Bahadur Colony, Mundia Kalan	98760-16073 Priyabahri33@gmail.com
10	Harinder Singh	Stenotypist	Village Behbalpur	89685-72099 Singhharinder187@gmail.com
11	Jagman Singh	DairyFieldAsstt	VPO-Sehaura ,Distt. Ludhiana	70092-72521 Jaggiseora6@gmail.com
12	Jagseer Singh	Driver	Bengali Basti,Kotkapura	97806-39171 Jasveersingh6239108458@gmail.com
13	Vipan Kumar	Peon	Gali no.1 #205, Charan Nagar, Tibba Road, Ludhiana	98771-89941 kumarvipan010190@gmail.com
14	Baljit Singh	Chowkidar-cum-sweeper	Bija ,Distt.Ludhiana	97798-57152
Distt.Patiala(dd.dairy.ptl@punjab.gov.in)				
1	Lakhmir Singh	DairyDev.Insp.I	Baba Deep Singh Colony, Plot no. 31, Near Gagan Chowk, Rajpura, Patiala	98725-22152
2	Yashpal	Dairy Dev.Inspector Grade-II	Quarter no. 58, Block-3, Type-5, Ghalori Gate near Mahindra College, Patiala	7876155166
3	Smt. Sunita Devi	Junior Asstt.	H.No 112 A,StreetNo.2B, Tripri Ratan Nagar Extension ,patiala	94636-73667
4.	Kulwinder Singh	Dairy Field Asstt	Quarter no.5, Type-5, Block no. 1, Ghalori Gate, Patiala	95920-01358 Kulwinder55@gmail.com
5	Sukhwinder Singh	Peon	Village Kakra, PO Kakra, Teh . Bhawanigarh, Dist. Sangrur.	98143-29067
Distt.Sangrur(dd.dairy.sgr@punjab.gov.in)				
1	Harmesh Singh Gill	Dairy Dev.Insp. Grade-II	VPO Nizampur, Teh.Payal,Distt.Sangrur	62849-61498, 98788-60929 harmeshsinghgill929@gmail.com
2	Davinder Singh	Dairy Dev.Insp. Grade-II	Kulwant colony, ward no.7 Mansa	97798-22271 Davindersingh41@gmail.com
3	Rajan	Dairy Dev.Insp. Grade-II	Plot no.21, Gopal Nagar, Hebowal kalan, Ludhiana	83605-70662 Rajan5433572@gmail.com
4	Charanjit Dheer	Dairy Field Asstt.	StreetNo.6, PuniaColony, Sangrur	97794-00959 cdheer@rediffmail.com
5	Kanchan Rani	Steno-Typist	Houseno.112 -C , bathindian Mohalla, near Hanuman Mandir, Nabha Distt. Patiala. 147201	98765-33240 Kanchanarora@gmail.com
6	Sakshi Singla	Clerk	Krishna market near Bus stand, Samana, dist. Patiala.	98713-80071 Singla06.ss@gmail.com
7	Sohan Singh	Clerk	#17 A, Bahmana Patti Near Govt. Boys School, Samana, Distt. Patiala	95015-04017 Sohaansahib17@gmail.com

8	Gurwinder Singh	Driver	#2, Wardno 9, Sant Attar Singh Nagar, Street no 4, Sunam, Sangrur.	92170-00913 guru130881@gmail.com
9	Dinesh Kumar	Peon	Partap Nagar Colony, Sangrur	99155-10129 Thakuridneshkumar1985@gmail.com
10	Himesh Kumar	Peon	Sohia Road, RajGarh Colony, Near Biscuit Factory, Sangrur	98768-27118 honeymahajan5913@gmail.com
Distt.Mansa(dd.dairy.mansa@punjab.gov.in)				
1.	Kanwaljit Singh	DairyDev.Inspector Grade-II	VPO.Khara,Distt.Mansa.	98721-94068
6.	Satvir Kaur	DairyDev.Inspector Grade-II	Vpo Uddat Bhagat Ram (Mansa)	82849-40350 Satvirkaur070@gmail.com
5.	Harsharan Kaur	Dairy Dev.Inspector Grade-II	Vpo Makha, Tehsil and District Mansa	98652-00039 Harsharndhillon822@gmail.com
2.	Rajni Jindal	Clerk	Mansa	76961-96733 rajnij520@gmail.com
3.	sanjeev Kumar	Dairy Field Asstt.	Mansa	88470-56421 sk1110561@gmail.com
4.	Navdeep Singh	Peon	Sunam	75298-62941
Distt.Bathinda(dd.dairy.bti@punjab.gov.in)				
1	Gurvinder Singh	Dairy Dev. Insp.I	VPO-Doomwali, Teh & Distt.Bhatinda	98424-98995 Gurwindersinghsidhu19@gmail.com
2	Lakhmeet Singh	Dairy Field Asstt.	Village Rampura Phul, Teh- Phul, Dist. Bathinda	99148-01227 Lakhmeetmehra@gmail.com
3	Sonika Rani	Clerk	Village- Chakk Giljewala, Sri Muktsar Sahib	9698500123 sonikadasodia@gmail.com
Distt.Faridkot(dd.dairy.fdk@punjab.gov.in)				
1.	Nirvair singh Brar	DeputyDairy Director	Village-Mahla Khurd, Teh.Baghapurana, Distt.Moga	94651-17652 nirvairsinghbrar@gmail.com
2	Kuldeep Kaur	Clerk	Faridkot	62842-32818 Kaurkldeep234@gmail.com
3	Gurlal Singh	DairyDev.Inspector Grade-II	VPO Sarawan, Faridkot	80541-68047 gurlalsran2304@gmail.com
4	Harmanpreet Singh	DairyDev.Inspector Grade-II	New Cantt. Road, Near Veterinary Hospital, Shahbaaz Nagar, Faridkot	78884-81478 mahlasaab10@gmail.com
Distt.Ferozepur(dd.dairy.fzr@punjab.gov.in)				
1.	Randeep Kumar	Deputy Director Dairy Dev	Village-Dilla Ram, PO-Jhoke Tehal Singh, Teh and Distt Ferozepur	78272-60001 Randeepkumar17@gmail.com
2	Kapalmeet Singh	Dairy Dev.Insp.I	VPO Jhander, Teh.Ajnala, Distt.Amritsar.	97793-52959 kapalmeetsandhu@gmail.com

3	Mamta Rani	Clerk	Wardno 12. mallanwalaKhas, Teh- Zira, Distt. Ferozepur	98557-84490 mamtabhatti346@gmail.com
4	Ramandeep kumar	DairyDev.Inspector Grade-II	Vill Dilaram P/o Jhok Tehal Singh Wala Teh Zira Dist Ferozepur	8427489697 dd.dairy.fzr@punjab.gov.in
Distt.Fazilka(dd.dairy.fzk@punjab.gov.in)				
1	Sumit Kumar	Clerk	VPO Churiwala Dhanna, Teh.&Distt.Fazilka	95694-60200 Sumit.kumar51@punjab.gov.in
2.	Gurpal Singh	DairyDev.InspectorGrade-II	Village-SanguDhaun,Distt. Sri Muktsar Sahib	98149-95616 gurpal.dairy637@punjab.gov.in
Distt.Amritsar(dd.dairy.asr@punjab.gov.in)				
1	Waryam Singh	Deputy Director Dairy Dev.	Hno. 132, Sterling Blue Valley, Mirakot Kalan, Amritsar	98159-82593 gillwaryam1@gmail.com
2	Gurcharn Singh	Dairy Dev Insp Grade-1	H.NO 251, Asiana Estate, Nangli, Amritsar	70097-61651 gskahlon222@gmail.com
3	Navjot Singh	DairyDev.Insp-1	H.No.68-C, NausheraKalan, Sandhu Enclave, MajithaRoad, Bypass Amritsar	99153-03267 navjot.singh67@punjab.gov.in
4	Sukhbir Kaur	Steno-Typist	H.No.150,Pritam Enclave Jalandhar By Pass, Ryan International School, Distt.Amritsar	98150-39678 sukhbirkaur068@gmail.com
5	Jatinder Kumar	Dairy Dev Insp Grade-2	D7/7016, Gali no. 2, Ram nagar Colony, Aslamabad, Amritsar	98881-36529 jatinder.kumar963@gmail.com
6	Aditi	Dairy Dev Insp Grade-2	731, Lane no. 4, Greenfield Colony, backside dara royal hotel Verka Majitha bypass, Amritsar	78889-32092 aditibaryah@gmail.com
7	Gurpreet Kaur	Clerk	House No.1896, Cemetary Putligarh, Amritsar	9041044643 gurpreettucker@gmail.com
8	Rahul sharma	Clerk	F18/564/Shree Ram Ave. Majitha Road, Amritsar	85570-70435 sunnynname6@gmail.com
9	Jyoti Sharma	Dairy Field Asstt.	3244/28, new Abadi Ratan singh Chowk, Faizpura, Fatehgarh Churian road, Amritsar	94657-25610 Jyotisharma3446@gmail.com
10	Rajiv Kumar	Dairy Field Asstt.	25, Nagina Avenue, Majitha Road, Amritsar	84271-70001 Rajeevmottan11@gmail.com
11	BalbirSingh	Driver	Jujhar Avenue Gali no.2, Amritsar	90414-02294
12	Kuber Singh	Peon	Hari Mandir wali gali, Gopal nagar, Majitha Road,Amritsar	94647-01532

Distt.Gurdaspur(dd.dairy.gsp@punjab.gov.in)				
1	Barjinder Singh	DairyDev.Insp.II	House no. 639/19, Gali no.2, Rulia Ram Colony, Distt. Gurdaspur	80548-00880 barjinder.singh80@punjab.gov.in
2	Ranjeet Singh	Junior Asst.	Village- Joiya, PO- Jora Chittra, Distt. Gurdaspur	98146-22622 rs807777@gmail.com
3	Anamika Sharma	Dairy Field Asstt.	#451/1,NearAmbedkarBhawan,RuliaRam Colony Distt. Gurdaspur	75089-73471 anamika.sharma71@punjab.gov.in
Distt.Pathankot(dd.dairy.ptk@punjab.gov.in)				
1.	Karan Partap Singh	Dairy Field Asstt.	Vill. Akhrota, PO.Rattangarh, Distt.Pathankot	98762-60243 karan.partap43@punjab.gov.in
2.	Jagdish Singh	DairyDev.Insp.II	Village- Jhanjeli, PO- Sujanpur	98762-60243 jagdish.singh64@punjab.gov.in
3.	Ravinder kaur	DairyDev.Insp.II	Village Antor, PO Narot Jaimal Singh , Teh & Dist. Pathankot	82849-68878 ravinderkaur2720@gmail.com
Distt.Kapurthala(dd.dairy.kpt@punjab.gov.in)				
1	Harmanpreet Singh	Dairy Dev. Insp.Grade-II	Village Farid sarai, PO varaJodh Singh, Tehsil- sultanpur lodhi, Distt. kapurthala	97813-90857 singhharmanpreet127@gmail.com
2	Manbir Singh	Dairy Dev. Insp. Grade-II	VPO- Malsian, Teh- Shahkot, Dist. Jalandhar	90419-61218 manbirsingh1328@gmail.com
3	Sher Singh Azad	Dairy Field Asstt.	VPO - Behrampur, Tehsil & Distt. Gurdaspur	98783-45930 azadshersingh15@gmail.com
4	Rashpal Singh	Clerk	House no.419, Gali no. 12, Santpura, Kapurthala	95309-28066 Rashpal.singh90@punjab.gov.in
5	Gandeep Singh	Clerk	Village- Jhotiawali, Tehsil & Distt. Fazilka	62399-95152 gandeepsingh016@gmail.com
6	Swaran Singh	Sweeper-cum-Chowkidaar	Village- Cheema, PO- Isru, Teh- Payal, Distt. Ludhiana	83607-32315
7	Manpreet Samplay	Sewadar	VPO- Bhularai, Teh- Phagwara, Distt. Kapurthala	97811-50999 manpreetsamplay@gmail.com
Distt.Jalandhar(dd.dairy.jal@punjab.gov.in)				
1.	Davinder Singh	Deputy Director Dairy Dev.	H.No.1170, Old Comittee Bazar, Kartarpur, Distt. Jalandhar	94654-65707 davinder.singh07@punjab.gov.in
2	Sanjeev Kumar	Dairy Dev. Insp.Grade-II	VPO BehramSarishta, Distt.Jalandhar	98781-44601 sanjeev.kumar601@punjab.gov.in
3	Savita Devi	Junior Assistant	62/2 Bhargo Camp, Jalandhar	99884-57693 Savita.devi35@punjab.gov.in
4	Navdeep Singh	Dairy Dev. Insp.Grade-II	Village- Salempura, PO- Sidhawan bet, Teh- Jagraon, Distt. Ludhiana	95308-86829 navdeep86829@gmail.com

5	Gurpreet Singh	Dairy Field Asstt.	Village Khablan, P.o.Bulhowal, Distt.Hoshiarpur	94787-26641 Gurpreet.1989@punjab.gov.in
6	Maninder Singh	Peon	Dashmesh Nagar, Tanda, Ward no-3, Teh. Dasyu Distt.Hoshiarpur	70092-97930
7	Satnam Singh	Sweeper-cum-Chowkidaar	Village-Harnamsar, PO- Khaas, Teh-Mukerian, Distt. Hoshiarpur	
Distt.Hoshiarpur(dd.dairy.hsp@punjab.gov.in)				
1	Mintu	Jr.Asstt.	VPO Karari ,Tehsil Mukerian, Distt.Hoshiarpur	81469-86508 Mintu.1974@punjab.gov.in
2	Gurvinder Singh	Dairy Dev. Insp.Grade-II	VPO- Kandala Shekhan, Teh- Dasuya, Distt. Hoshiarpur	98722-77136
3	Aman Jyoti	Dairy Field Asstt.	SASNagar,OldTandaRoad,Distt.Hoshiarpur	98787-70114 aman.jyoti80@punjab.gov.in
4	Amarjit Singh	Peon	Vill. Moga, P.O. Bhogpura, Distt. Jalandhar.	95018-66234
5	Lekh Raaj	Sweeper Cum chowkidaar	Village Mehmowal, PO- bathia brahmana, Distt. Hoshiarpur	97793-95767
Distt.Shri Mukatsar Sahib at Abhul Khurana (dd.dairy.mkt@punjab.gov.in)				
1	Arun bansal	DairyDev.Inspector Grade-II	House No. 357 Street No. 1 Ranjit Avenue Near Bus Stand Sri Muktsar Sahib	8284806900 agrawal6969@gmail.com
2	Harjinder Singh	DairyDev.Inspector Grade-II	VPO- Lakkarwala, Teh- Malout, Distt. Sri Muktsar Sahib	94543-10020 jawanda_harjinder@yahoo.com
3	Robin Arora	Clerk	VPO Bam, Tehsil- malout, Distt. Sri Muktsar Sahib	94637-85700 Robinarora195@gmail.com
4	Sonika Rani	Clerk	Village- chak Giljewala, Teh-Gidderbaha, Distt. Shri Muktsar Sahib	96985-00123 sonikadasodia@gmail.com
5	Manpreet singh	Dairy Field Asstt.	VPO Sahib Chand , Teh- Gidderbaha, Distt- Sri Mukatsar Sahib.	84274-60101 Manpreet.singh89@punjab.gov.in
Distt.Moga at Gill(dd.dairy.moga@punjab.gov.in)				
1	Prince Sethi	Clerk	House no. 50, Church Wali Gali, Guru Tegh bahdadur Nagar,,Distt.Faridkot.	84271-00968 Prince.sethi68@punjab.gov.in
2	Navdeep Kaur	Dairy Field Asstt.	VPO BhinderKalan, Tehsil Dharmkot Distt.Moga	98782-12497 Navdeep.kaur497@punjab.gov.in
3	DevSimran Kaur	DairyDev.Inspector Grade-II	Teacher Colony, Zira Colony, Moga	95014-40960 devsimran@icloud.com
4	Parminder Singh	Clerk	Near Jain School, Prem Nagar Kotakapura, Distt. Faridkot	98765-79902 Parminder.pumar@punjab.gov.in
5	Avneet Singh	DairyDev.Inspector Grade-II	House no. 216, VPO Kishanpura kalan, Teh-Dharmkot, Distt. Moga	84270-71748 avneetmann28@gmail.com

6	Gurpreet Singh	Sweeper-cum-Chowkidar	Village Abul Khurana , Tehsil Malout, Distt. Sri Muktsar Sahib	96461-53443
Distt. Shaheed Bhagat Singh Nagar (dd.dairy.ns@punjab.gov.in)				
1	Ram Sharan	Dairy Dev. Insp. Grade-1	Village - Changer Ghumaran, PO-Chamdar Teh- Nalagarh, Distt-Solan, Himachal Pradesh	94176-19757 ramsharan27@punjab.gov.in
2	Shubham Kumar	Dairy Dev. Insp. Grade-2	House no.20, Gali no. 02, New Dasmesh Nagar, Eyali Khurd, Ludhiana	9915510807 shubham18h@gmail.com
3	Ashutosh	Dairy Field Asstt.	VPO - Umarpur, Teh.Mukerian, Distt.Hoshiarpur.	98764-88495 ashusalgotra@gmail.com
4	Prabhjot Heera	Clerk	House no. 312, Gali no. 3 Darshan singh nagar Alipur Road, Patiala.	94780-30512 prabh77jotsingh@gmail.com
Distt.Tarn-Taran(dd.dairy.trn@punjab.gov.in)				
1	Parnam Singh	Dairy Dev Insp-I	Shri Guru Arjan Dev Nagar, Goindwal Road Tarntaran	99141-11712 parnam.singh12@punjab.gov.in
2	Karandeep Bhagat	Dairy Dev Insp-2	Green Colony, Purana Shahpur Road, Pathankot	94177-66062 bhagatkaran606@gmail.com
3	Kanwanjeet Singh	Dairy Field Assistant	VPO Jabbowal, Distt.TarnTaran	94173-73648 kawanljit.singh48@punjab.gov.in
4	Ishant Kumar	Clerk	Jalalabad West, Distt.Fazilka.	84374-00458 ishant.kumar458@punjab.gov.in
Sardulgarh(Mansa)(dd.dairy.srg@punjab.gov.in)				
1	Charanjit Singh	Dairy Dev Officer	Ward no. 3, Sardulgarh, Distt. Mansa	94644-70334 Scharanjit67@gmail.com
2	Sandeep Kaur	DairyDev.Insp. Grade-II	Vpo Rori (Machipatti), Distt. Sirsa	9465942622 kaursandeep1806@gmail.com
3	Jagpreet Singh	Clerk	VPO Shekhpura Teh Talwandi Sabo Distt. Bathinda	96464-41614 Jagpreetkang91@gmail.com
4	Ms. Pooja Sharma	Steno	Village- Bolri, PO- Bhankhar, Teh- Patiala, Distt. Patiala	99150-89294 poojasharma79151@gmail.com
Government Laboratory, Sangrur (labsangrur@gmail.com)				
1	Gursharanjit Kaur	ChiefChemist	H.No.50, Gali No.3, Block D , Officer Colony, Patiala Road, Sangrur	98883-55370
2	Barjinder Singh	Asstt.Chemist	Gurdaspur	98154-06644
3	Gurjant Singh	StenoTypist	AjitNagar,Sangrur	98723-14607
4	Rajinder Singh	Lab.Technician	Atwal Colony, Bank Side Lala vala peer, Sangrur	94638-64030
5	Amandeep Kaur	Clerk	House no.1A, Gali no.29, Anand Nagar-B, Patiala	9653395580

6	Sushil Kumar	Lab.Attendant	New Friends Colony, GaliNo.6, Sangrur, Sohia Road, Sangrur	94177-13783
7	Ramesh Chander	Lab.Attendant	Street no. 5 E, Patiala Road, Dashmesh Nagar, Sangrur	94177-50508
Mohali(dd.dairy.moh@punjab.gov.in)				
1.	Kashmir Singh	DairyDev.Insp-I	H.No.42, OLd Mata GujriEnclave ,Kharar	9592813411 kashmir.singh69@punjab.gov.in
2	Parvinder Singh	Clerk	Village Rurki Kham, PO Palheri, Distt. SAS Nagar	9464610636 Parvindersingh19955@gmail.com
3	Simardeep Singh	Dairy Field Asstt.	H.No.2434,Phase-10Mohali	99150-04432 simardip.singh93@punjab.gov.in
4	Ankit Kapoor	DDI-2	Hno. 56, Village Hedon Bet, Tehsil Samrala	7087285385 Kapoor.ankit04@gmail.com
5.	Karanvir Singh Bawa	DDI-2	Ward no. 3, Sirsa Road, Sardulgarh, Mansa	95015-02846 Karanbawa01@gmail.com
Barnala				
1	Prince	Clerk	#30992-A , Gali no. 30 Paras Ram Nagar, Bathinda	80545-69798 Psandhu697@gmail.com
2	Baljit Singh	Dairy Dev. Insp-2	VPO- Dholan, Distt. Ludhiana	98031-65874 er.baljitsigh5@gmail.com
3	Gurmeet Singh	DairyFieldAsstt	VPO Kotdunna, Tehsil&Distt.Barnala	95929-55389 gurmeetsinghbnl@gmail.com

1.8:Directory of Officers and employees of Dairy Development Department,Punjab

S. No.	Name of officer/official	Designation	Basic Salary	Gross Salary
1.	Kuldip Singh	Director Dairy	123400	192276
2.	Sh.Kashmir Singh	Joint Director	108200	169868
3.	Baldip Kumar	Superintendent Grade-II	65000	103340
6.	Vineet Kumar	DDO	69800	109332
7	Radha Rani	Supdt	71100	112734
8.	Pallvi	Senior Asstt.	62000	98520
9.	AmandeepSingh	Senior Asstt.	62200	87116
10.	Jasvir Singh	Senior Asstt.	56700	91358
11	Baljinder Singh	Senior Asstt.	53400	85276
12.	AnilKumar	SeniorAsstt.	53400	85276
13.	Kuljit Kaur	Sr.Asstt.	55000	87740
15	Devinder Singh	Senior Asstt.	51800	82812
16.	Deepak Verma	Dairy Dev.Insp.I	51800	81512
17.	Siddharth Sharma	Dairy Dev.Insp.II	29200	29200
18	Mandeep Singh	DairyFieldAsstt.	27900	44706
19	SawarnjeetKaur	StenoTypist	36300	58442
20.	ParminderSingh	Junior Asstt	50700	72706
21.	Narayan Parsad	Junior Asstt	50700	72706
22.	Kamal Kumar	Junior Asstt	47800	68704
23.	Gaytri Devi	Junior Asstt	45000	72040
24.	JaswinderpalSingh	Clerk	35300	56902
25	HemrajSharma	Clerk	35300	56902
26	Inderbir Singh	Clerk	19900	32186
27	Kavita	Clerk IT	19900	19900
28	SandeepKumar	Driver	35200	53116
29.	Gurdeep Singh	Driver	35200	58748
30.	Satinder Kumar	Restorer	43500	68730
31	Sant Bahadur	Duplicator-cum-Daftari	48900	69822
32	Prem Singh	Peon	47500	67890
33	Surinder Singh	Peon	42200	67328
34.	Baljit Kaur	Peon	22100	36374

35.	Sandeep Kumar	Peon	28000	46460
36	Brijesh Kumar	Sweeper-cum-Chowkidar	30600	49664
Ropar				
1	Harpreet Singh	DairyDev.Insp-I	51800	78264
2	Anil Kumar	Junior Asstt.	51100	79128
3	Sarbjit Kaur	StenoTypist	55200	83996
4	DavinderSingh	DairyDev.Insp-I	44600	60008
5	Sukhwinder Singh	DairyDev.Insp.II	57200	86156
6	Robin Kaura	DairyDev.Insp.II	29200	29200
7	Shobit Sharma	Clerk	19900	19900
8	Monika Rani	Dairy Field Asstt.	28700	41106
9	Rajesh Kumar	Sweeper-cum-Chowkidar	34400	53812
Distt.FatehgarhSahib(dd.dairy.fgs@punjab.gov.in)				
1	Harwant Singh	DairyDev.Insp.Grade-I	65800	97068
2	Gurvinder Singh	Clerk	35300	53838
3	Navpuneet Singh Mavi	DairyDev.Insp.Grade-2	38900	55182
4.	Sukhwinder Singh	DairyDev.Insp.II	29200	29200
5	Nirmala Devi	Peon	26400	40644
Distt.Ludhiana(dd.dairy.ldh@punjab.gov.in)				
1	Dalbir Kumar	Dairy Dev. Officer	74100	110786
2	Surinder Singh	DairyDev.Insp.I	67800	106372
3	Harwinder Singh	Clerk	35300	57022
4.	Smt.Ramandeep Kaur	J.Asst.	49200	74332
5.	Jang Bahadur Singh Brar	DairyDev.Insp.II	29200	29200

6.	Agampreet kaur	DairyDev.Insp.II	29200	29200
7	BalKrishan	DairyDev.Insp.II	55500	87300
8	Kuldeep Singh	DairyDev.Insp.II	39900	59754
9	Smt. Priya Bahri	DairyDev.Insp.II	29200	29200
10	Jagman Singh	DairyFieldAsstt	27900	42234
11	Jagseer Singh	Driver	21700	21700
12	Vipan Kumar	Peon	27200	44348
13	Baljit Singh	Chowkidar-cum-sweeper	43600	69004
14	Harinder Singh	Stenotypist	36300	55298

Distt.Patiala(dd.dairy.ptl@punjab.gov.in)

1	Lakhmir Singh	DairyDev.Insp.I	65800	103832
5.	Yashpal	DairyDev.Inspector Grade-II	29200	29200
2	Sunita Devi	Junior Asstt.	50700	80578
3	Kulwinder Singh	Dairy Field Asstt	29600	47084
4.	Sukhwinder Singh	Peon	20300	33362

Distt.Sangrur(dd.dairy.sgr@punjab.gov.in)

1	Harmesh Singh Gill	DairyDev.Insp.Grade-II	47900	72392
2	Davinder Singh	DairyDev.Insp. Grade-II	29200	29200
3	Rajan	DairyDev.Insp. Grade-II	29200	29200
4	Charanjit Dheer	Dairy Field Asstt.	28700	43976
5	Kanchan Rani	Steno-Typist	40900	62832
6	Sakshi Singla	Clerk	35300	54544
7	Sohan Singh	Clerk	35300	54544
8	Gurwinder Singh	Driver	35200	56396
9	Dinesh Kumar	Peon	26400	41172
10	Himesh Kumar	Peon	18000	18000

Distt.Mansa(dd.dairy.mansa@punjab.gov.in)

1.	Kanwaljit Singh	DairyDev.Inspector Grade-II	43800	66324
6.	Satvir Kaur	DairyDev.InspectorG rade-II	29200	29200
5.	Harsharan Kaur	DairyDev.Inspecto rGrade-II	29200	29200
2.	Rajni Jindal	Clerk	35300	54544
3.	sanjeev Kumar	Dairy Field Asstt.	29600	45308
4.	Navdeep Singh	Peon	19100	30368
Distt.Bathinda(dd.dairy.bti@punjab.gov.in)				
1	GurvinderSingh	DairyDev.Insp.I	50300	68701
2	Lakhmeet Singh	Dairy Field Asstt.	29600	42679
3	Sonika Rani	Clerk	19900	17790
Distt.Faridkot(dd.dairy.fdk@punjab.gov.in)				
1.	Nirvair singh Brar	DeputyDairy Director	63600	96128
2	Kuldeep Kaur	Clerk	37500	56500
4.	Gurlal Singh	DairyDev.Inspector Grade-II	29200	29200
3	Harmanpreet Singh	DairyDev.Inspector Grade-II	29200	29200
Distt.Ferozepur(dd.dairy.fzr@punjab.gov.in)				
1.	Randeep Kumar	Deputy Director Dairy Dev	63600	96128
2	Kapalmeet Singh	Dairy Dev.Insp.2	46000	70080
3	Mamta Rani	Clerk	35300	54544
4	Ramandeep kumar	DairyDev.Inspector Grade-II	29200	29200
Distt.Fazilka(dd.dairy.fzk@punjab.gov.in)				
1	Sumit Kumar	Clerk	35300	54544
2.	Gurpal Singh	DairyDev.InspectorG rade-II	45100	69248
Distt.Amritsar(dd.dairy.asr@punjab.gov.in)				
1	Waryam Singh	Deputy Director Dairy Dev.	10300-34800+5000	159320
2	Gurcharn Singh	Dairy Dev Insp Grade-1	10300-34800+3800	76992
3	Navjot Singh	DairyDev.Insp-II	10300-34800+3800	68676
4.	Sukhbir Kaur	Steno-Typist	10300-34800+3200	87548
5.	Jatinder Kumar	Dairy Dev Insp Grade-2	29200	29200
6	Aditi	Dairy Dev Insp Grade-2	29200	29200

7.	Gurpreet Kaur	Clerk	19900	19900
8.	Rahul sharma	Clerk	19900	19900
9	Jyoti Sharma	Dairy Field Asstt.	28700	45938
10	Rajiv Kumar	Dairy Field Asstt.	28700	45938
11	BalbirSingh	Driver	28600	49384
12	Kuber Singh	Peon	35400	56856

Distt.Gurdaspur(dd.dairy.gsp@punjab.gov.in)

1	Barjinder Singh	DairyDev.Insp.II	49300	74664
2	Ranjit Singh	Junior Assistant	50700	77536
3	Anamika Sharma	Dairy Field Asstt.	28700	43976

Distt.Pathankot(dd.dairy.ptk@punjab.gov.in)

1.	Karan Partap Singh	Dairy Field Asstt.	28700	43976
2.	Jagdish Singh	DairyDev.Insp.II	52300	78904
3.	Ravinder kaur	DairyDev.Insp.II	29200	29200

Distt.Kapurthala(dd.dairy.kpt@punjab.gov.in)

1	Harmanpreet Singh	Dairy Dev. Insp.Grade-II	29200	29200
2	Manbir Singh	Dairy Dev. Insp. Grade-II	29200	29200
3	Sher Singh Azad	Dairy Field Asstt.	29600	45308
4	Rashpal Singh	Clerk	19900	31752
5	Gandeep Singh	Clerk	19900	19900
6	Swaran Singh	Sweeper-cum- Chowkidaar	33400	52332
7	Manpreet Samplay	Sewadar	18000	18000

Distt.Jalandhar(dd.dairy.jal@punjab.gov.in)

1.	Davinder Singh	Deputy Director Dairy Dev.	111500	173950
2	Sanjeev Kumar	Dairy Dev. Insp.Grade-II	47900	75506
3	Savita Devi	Junior Assistant	49200	78508

4	Navdeep Singh	Dairy Dev. Insp. Grade-II	29200	29200
5	Gurpreet Singh	Dairy Field Assistant	29200	29200
6	Maninder Singh	Peon	19700	32638
7	Satnam Singh	Sweeper-cum-Chowkidaar	46100	74134
Distt. Hoshiarpur (dd.dairy.hsp@punjab.gov.in)				
1	Mintu	Jr. Asstt.	50700	77536
2	Gurwinder Singh	Dairy Dev. Insp. Grade-II	35600	54188
3	Aman Jyoti	Dairy Field Asstt.	28700	43979
4	Amarjit Singh	Peon	31500	48720
5	Lekh Raaj	Sweeper Cum chowkidaar	30600	48188
Distt. Shri Mukatsar Sahib at Abhul Khurana (dd.dairy.mkt@punjab.gov.in)				
1	Arun bansal	Dairy Dev. Inspector Grade-II	29200	29200
2	Harjinder Singh	Dairy Dev. Inspector Grade-II	29200	29200
3	Robin Arora	Clerk	19900	31752
4	Sonika Rani	Clerk	19900	19900
5	Manpreet singh	Dairy Field Asstt.	27900	42792
Distt. Moga at Gill (dd.dairy.moga@punjab.gov.in)				
1	Prince Sethi	Clerk	35300	54544
2	Navdeep Kaur	Dairy Field Asstt.	29600	45308
3	DevSimran Kaur	Dairy Dev. Inspector Grade-II	29200	29200
4	Parminder Singh	Clerk	35300	54544
5	Avneet Singh	Dairy Dev. Inspector Grade-II	29200	29200
6	Gurpreet Singh	Sweeper-cum-Chowkidar	35400	56292
Distt. Shaheed Bhagat Singh Nagar (dd.dairy.ns@punjab.gov.in)				
1	Ram Sharan	Dairy Dev. Insp. Gr-1	51800	72228
2	Shubham Kumar	Dairy Dev. Insp. Gr-2	29200	29200
3	Ashutosh	Dairy Field Asstt.	29600	44716
4	Prabhjot Heera	Clerk	19900	19900
Distt. Tarn-Taran (dd.dairy.trn@punjab.gov.in)				
1	Parnam Singh	Dairy Dev Insp-I	67800	102944

2	Karandeep Bhagat	Dairy DevInsp-2	29200	29200
3	Kanwaljeet Singh	Dairy Field Assistant	28700	43976
4	Ishant Kumar	Clerk	35300	54544
Sardulgarh(Mansa)(dd.dairy.srg@punjab.gov.in)				
1	Charanjit Singh	Dairy Dev Officer	69800	103508
2	Sandeep Kaur	DairyDev.Insp. Grade-II	29200	29200
3	Jagpreet Singh	Clerk	19900	19900
4	Ms. Pooja Sharma	Steno	21700	21700
Government Laboratory, Sangrur (labsangrur@gmail.com)				
1	Gursharanjit Kaur	ChiefChemist	105900	158732
2	Barjinder Singh	Asstt.Chemist	91200	136576
3	Gurjant Singh	StenoTypist	55200	83996
4	AmandeepKaur	Clerk	35300	54544
5	Rajinder Singh	Lab.Technician	53600	81828
6	Sushil Kumar	Lab.Attendant	44800	67304
7	Ramesh Chander	Lab.Attendant	39900	51152
Mohali(dd.dairy.moh@punjab.gov.in)				
1.	Kashmir Singh	Dairy Dev.Insp-I	67800	105981
2.	Parvinder Singh	Clerk	19900	19900
3.	Simardeep Singh	Dairy Field Asstt.	27100	43234
4.	Ankit Kapoor	Dairy Dev.Insp- 2	29200	29200
5.	Karanvir Singh Bawa	Dairy Dev.Insp- 2	29200	29200
Barnala				
1	Prince	Clerk	34300	51692
2	Baljit Singh	Dairy Dev. Insp. Grade- 2	29200	29200
3	Gurmeet Singh	DairyFieldAsstt	28700	42828

1.10 Name, designation and other particulars of public information officer(s) , Assistant Public Information(s) & Appellate Authority

Annexure - I

Sr. No.	Name & designation of Official	Designation under RTI 2005	MobileNo.
Directorate of Dairy Development Department(HeadOffice), Livestock Complex, Sector-68, SASNagar, Tel.No. 0172-2217020, Email ID:dir.dairy@punjab.gov.in			
1.	Sh.Kuldip Singh Jasowal, Director Dairy	First Appellate Authority	98557-32565
2.	Sh.Kashmir Singh, Joint Director	Public Information Officer	94172-53318
3.	Sh.Baldip Kumar, Superintendent Grade	Assistant Public Information Officer	62391-06685
O/o Deputy Director Dairy, Amritsar, Dairy Training & Extension Centre, Batala Road, Near Telephone Exchange Verka (Amritsar), Tel.No.0183-2263083, Email ID:dd.dairy.asr@punjab.gov.in			
1.	Sh.Waryam Singh, Deputy Director Dairy Dev.	Public Information Officer	98159-82593
2.	Sh. Navjot Singh, Dairy Dev. Insp. Grade-II	Assistant Public Information Officer	99153-03267
O/o Dairy Training & Extension Centre ,Verka (Amritsar) ,Batala Road ,Near Telephone Exchange Verka (Amritsar) ,Tel.No.0183-2263083, Email ID:dd.dairy.asr@punjab.gov.in			
1.	Sh.Waryam Singh, Deputy Director Dairy Dev.	Public Information Officer	98159-82593
2.	Sh. Rahul Sharma, Clerk	Assistant Public Information Officer	85570-70435
O/o Deputy Director Dairy, Gurdaspur, District Administration Complex, Room No.508, Block-B, 4th Floor, Gurdaspur, Tel No. 01874-220163, Email ID:dd.dairy.gsp@punjab.gov.in			
1.	Sh.Waryam Singh, Dairy Development Officer	Public Information Officer	98159-82593
2.	Ranjeet Singh, Junior Asstt.	Assistant Public Information Officer	98146-22622
O/oDeputyDirectorDairy,Pathankot,RoomNo.346,SecondFloor,Distt.AdministrativeComplex,Pathankot, TelNo. 01874-220163,EmailID:dd.dairy.ptk@punjab.gov.in			
1.	Sh. Kashmir Singh O/oDeputyDirectorDairy,Pathankot	Public Information Officer	94172-53318
2.	Sh. Jagdish Singh, DDI-2	Assistant Public Information Officer	98785-28364
O/o Deputy Director Dairy, Kapurthala, Old Office of Senior Veterinary Officer of Animal Husbandry Department, Charbatti Chowk, Kapurthala. Tel.No.01822-230255, EmailID:dd.dairy.kpt@punjab.gov.in			
1.	Sh. Davinder Singh, Deputy Director Dairy Dev.	Public Information Officer	94654-65707
2.	Sh. Rashpal Singh, Clerk	Assistant Public Information Officer	95309-28066
O/o Deputy Director Dairy, Hoshiarpur, Room No. 437, Ivth Floor Mini Secretariat, Hoshiarpur.Tel.No.01882-220025, EmailID:dd.dairy.hsp@punjab.gov.in			
1.	Sh. Kashmir Singh O/o Deputy Director Dairy, Hoshiarpur	Public Information Officer	94172-53318
2.	Sh. Mintu, Junior Assistant	Assistant Public Information Officer	81469-86508
O/oDairy Development Officer, Tarn Taran, Dairy Training & Extension Centre, Near Mall Mandi, Amritsar Road, Tarntaran, Tel.No.01852-223093 Email-id:dd.dairy.trn@punjab.gov.in			
1.	Sh.Waryam Singh, Deputy Director Dairy Dev.	Public Information Officer	98159-82593
2.	Sh. Ishant Kumar, Clerk	Assistant Public Information Officer	84374-00458
O/oDairyTraining&ExtensionCentre, Tarn Taran Near Mall Mandi, Amritsar Road, Tarntaran, Tel.No.01852-223093 Email-id:dd.dairy.trn@punjab.gov.in			
1.	Sh.Waryam Singh, o/o Dairy Development Officer	Public Information Officer	98159-82593
2.	Sh.Pranam Singh, Dairy Dev.Insp. Grade-I	Assistant Public Information Officer	99141-11712

O/o Deputy Director Dairy, Bathinda, MiniSectt., Room No.302-E, New Building, Bathinda Tel.No.0164-2240645, EmailID:dd.dairy.bti@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Director Dairy	Public Information Officer	94651-17652
2.	Sh.Gurwinder Singh, Dairy Dev Inspector Grade-1	Assistant Public Information Officer	98724-98995
O/o Deputy Director Dairy, Barnala,Dairy Training & Extension Centre, Ranvir College Road Patiala gate Sangrur.Tel.No.01672-230925 EmailID: dd.dairy.brnl@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Dir. Dairy Dev.	Public Information Officer	94651-17652
2.	Sh. Prince, clerk	Assistant Public Information Officer	80545-67978
O/o Dairy Training& Extension Centre, Gill, Vill. Gill, PO Gadirwala, The. Bagha Purana(Moga).Tel.No. 01636-242480, EmailID:dd.dairy.moga@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Dir. Dairy Dev.	Public Information Officer	94651-17652
2.	Sh. Parminder Singh, Clerk	Assistant Public Information Officer	98765-79902
O/o Dairy Development Officer, Moga At Gill, Dairy Training & Extension Centre, Vill.Gill, PO Gadirwala,The Bagha Purana (Moga). Tel.No. 01636-242480, Email ID:dd.dairy.moga@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Dir. Dairy Dev.	Public Information Officer	94651-17652
2.	Sh.PrinceSethi,Clerk	Assistant Public Information Officer	84271-00968
O/o Deputy Director Dairy, Jalandhar, Veterinary Hospital, Ladowali Road, jalandhar, Tel.No.01824-228414, EmailID:dd.dairy.jal@punjab.gov.in			
1.	Sh.Davinder Singh, Deputy Dir. Dairy Dev.	Public Information Officer	94654-65707
2.	Smt. Savita Devi, Junior Assistant	Assistant Public Information Officer	99884-57693
O/o Deputy Director Dairy, Shri Mukatsar Sahib, I.F.T.C(Abul Khurana to Tapa Khera Road Abul Khurana(ShriMukatsarSahib), Tel.No.01637-248423, EmailID:dd.dairy.mkt@punjab.gov.in			
1	Sh.Randeep Kumar, Deputy Dir. Dairy Dev.	Public Information Officer	78272-60001
2.	Sh. Robin Arora, clerk	Assistant Public Information Officer	94637-85700
O/o Deputy Director Dairy, Faridkot, Room No.209(Hall), 2nd Floor, Distt. Administration Complex, Faridkot. Tel.No. 01639-250380, EmailID: dd.dairy.fdk@punjab.gov.in			
1.	Sh. Nirvair singh, Deputy Dir. Dairy Dev.	Public Information Officer	94651-17652
2.	Sh. Gurlal Singh, DDI-2	Assistant Public Information Officer	80541-68047
O/o Deputy Director Dairy, Ferozpur, District Administrative Complex, Block-A, Room No.3-4 Ferozpur Cantt. Tel. No.01632-244304, EmailID:dd.dairy.fzr@punjab.gov.in			
1.	Sh. Randeep Kumar, Deputy Dir. Dairy Dev.	Public Information Officer	78272-60001
2.	Ms Mamta Rani , Clerk	Assistant Public Information Officer	98557-84490
O/o Deputy Director Dairy, Fazilka, Room No.508-09, 4th Floor, Block-B. New DCC Complex, Fazilka, Tel No. 01632-262140, Email ID: dd.dairy.fzk@punjab.gov.in			
1.	Sh.RandeepKumar, Deputy Director Dairy Dev.	Public Information Officer	78272-60001
2.	Sh. Sumit Kumar, Clerk	Assistant Public Information Officer	95694-60200
O/o Deputy Director Dairy, Sangrur, Dairy Training & Extension Centre, Ranvir College Road Patiala gate Sangrur, Tel.No. 01672-230925, Email ID: dd.dairy.sgr@punjab.gov.in			
1.	Sh. Charanjit Singh, o/o Deputy Director Dairy, Sangrur, Dairy Training & Extension Centre	Public Information Officer	94644-70334
2.	Smt.Sakshi Singla, Clerk	Assistant Public Information Officer	98773-80071
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Sangrur, Dairy Training & Extension Centre, Ranvir College Road Patialagate Sangrur, Tel.No.01672-230925, EmailID:dd.dairy.sgr@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Sh. Sohan Singh, Clerk	Assistant Public Information Officer	95015-04017

O/o Deputy Director Dairy, Patiala, Quarter No.313-321, Ghalori Gate, Opp.Mahindra College Gate, Patiala. Tel. No.0175-2300517, EmailID:dd.dairy. pti@punjab.gov.in			
1.	Sh. Charanjit Singh, O/o Deputy Director Dairy, Patiala	Public Information Officer	94644-70334
2.	Smt. Sunita Devi, Junior Assistant	Assistant Public Information Officer	94636-73676
O/o Chief Chemist-cum-Incharge, Govenment Analytic Labortary, Sangrur , Milk Plant, Sangrur,Tel.No. 01672-250090, EmailID: labsangrur@gmail.com			
1.	Smt. Gursharanjeet Kaur, Chief Chemist-Cum-Incharge	Public Information Officer	98883-55370
2.	Sh. Gurjant Singh, Stenotypist	Assistant Public Information Officer	98723-14607
O/o Deputy Director Dairy, Ludhiana, 598-L, Model Town, near Chatar Singh Park, Ludhiana.Tel.No.0161-2400223 Email.ID: dd.dairy.ldh@punjab.gov.in			
1.	Sh. Davinder Singh Deputy Director Dairy Dev.	Public Information Officer	94654-65707
2.	Sh. Harwinder Singh	Assistant Public Information Officer	85568-22307
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Bija, Tel.No.01628-264566, Email ID: dd.dairy.bija@punjab.gov.in			
1.	Sh.Dalbirkumar, Dairy Development officer	Public Information Officer	81461-00543
2.	Smt. Ramandeep kaur, Junior Assistant	Assistant Public Information Officer	98725-02714
O/o Deputy Director Dairy, Fatehgarh Sahib, RoomNo.406, Distt. Administrative Complex, Fatehgarh Sahib, TelNo.01763-220334, Email ID:dd.dairy.fgs@punjab.gov.in			
1	Sh.Dalbirkumar, O/o DeputyDir.Dairy, Fatehgarh Sahib	Public Information Officer	81461-00543
2.	Sh. Gurwinder Singh, Clerk	Assistant Public Information Officer	97800-77994
O/o Deputy Director Dairy, Roopnagar, Zila Parishad, Ropar, Tel.No.01881-222028 EmailID:dd.dairy.ropar@punjab.gov.in			
1.	Sh. Vineet Kaura O/o Deputy Dir. Dairy, Roopnagar	Public Information Officer	85670-85670
2.	Sh. Anil Kumar, Junior Assistant	Assistant Public Information Officer	98888-56112
O/o Dairy Training & Extension Centre, Chatamli(Roopnagar), Vill.Chatamli, PO Kalewal(Ropar). TelNo. 0160-2660300 EmailID: dd.dairy.chm@punjab.gov.in			
1.	Sh. Vineet Kaura, Dairy Development Officer	Public Information Officer	85670-85670
2.	Sh. Harpreet Singh, Dairy Development Inspector Grade-I	Assistant Public Information Officer	94650-94843
O/o Deputy Director Dairy, SASNagar, RoomNo.434-35 3rdFloor, Distt. Administrative Complex, Sector-76, SASNagar, Tel.No. 01881-222028 EmailID:dd.dairy.moh@punjab.gov.in			
1.	Sh. Vineet Kaura Dairy Development Officer	Public Information Officer	85670-85670
2.	Sh.Kashmir Singh, Dairy Development Inspector Grade-I	Assistant Public Information Officer	95928-13411
O/o Dairy Development Officer,Shahid Bhagat Singh Nagar, Veterinary Polyclinic, Mohallo, BangaRoad, Shaheed Bhagat Singh Nagar, Tel.No.01823-225050, EmailID:dd.dairy.ns@punjab.gov.in			
1.	Sh. Vineet Kaura Dairy Development Officer	Public Information Officer	85670-85670
2.	Sh.Ram Sharan, Dairy Dev.Inspector Grade-I	Assistant Public Information Officer	94176-19757
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Sardulgarh,Tel.No.01659-251911, Email ID: dd.dairy.srg@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Sh. Jagpreet Singh, Clerk	Assistant Public Information Officer	96464-41614

O/o Deputy Director Dairy, Mansa, Room No.87-88,(IIIFloor) Distt. Administration Complex, Mansa.Tel.No. 01652-227061, EmailID:dd.dairy.mansa@punjab.gov.in			
1.	Sh. Charanjit Singh, O/o Deputy Director Dairy, Mansa	Public Information Officer	94644-70334
2.	Ms. Rajni Jindal, clerk	Assistant Public Information Officer	76961-96733
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Phagwara, Opposite Shri Guru Ram Rai Public School, Hoshiarpur Road, Phagwara (Kapurthala). Tel.No.01824-228414, Email ID:dd.dairy.phg@punjab.gov.in			
1.	Sh. Davinder Singh Deputy Director Dairy Dev.	Public Information Officer	94654-65707
2.	Sh. Manbir Singh, DDI-2	Assistant Public Information Officer	90419-61218

**Dairy Development Punjab, SAS Nagar
Annual State Plan 2023-24**

(in lac)

S. No	Name of the Scheme State Plan Scheme	Component of the scheme & Physical Targets		Total	Exp.																																				
1.	DD3- Strengthening of Punjab Dairy Development Board.	<p>2) Running and Maintenance of Mobile labs (9 lab)</p> <p>(i) Fuel 130 liters per month - 11310. Per month - 136000 (Per year per van) 12.24 lac</p> <p>(ii) Repair charges per month - 4500 Per month - 54000 (Per year per van) 4.86 lac</p> <p>(iii) Analyzers need maintenance and repair expenditure @Rs.5000 per year/per analyzer 0.40 lac</p> <p>(iv) Drivers deployed on them are paid on Labour Commissioner wage rates 13000 per month 12.00 lac</p> <p>2) Repair & Maintenance of dairy training and extension Infrastructure & One Sangrur lab. (8 training Centre & One lab per training centre 2.00 lac) 18.00</p> <p>3) Construction of Fire Bricks Four Wall Boundary on Govt. land at Abohar 5.00</p> <p>4) Milk Consumer Awareness</p> <p>i) Milk Consumer Awareness for Students by holding 50 camps in Senior Secondary Schools /Collages/ITI@Rs.5000/camp. 2.50</p> <p>ii) Organizing State Level Essay Competition in a Seminar on consumption of quality milk and milk products & Prize Distribution for the 1st, 2nd and 3rd winner of each district level winners and a Seminar. 5.00</p>	29.50 lac	60.00	60.00																																				
2.	DD5- (SCSP) Promotion of Dairy Farming as livelihood for SC Beneficiaries.	<p>Free Dairy training to 1200 trainees@ Rs. 5000/- each</p> <p>Center Fees @ Rs.750/- per trainee</p> <p>Provision for two times Tea with biscuits @ Rs.30/- per day for 10 days training course.</p> <p>Stipend @ Rs.350/- per day per trainee for 10 days training course.</p> <p>Transportation charges for one days exposure visit/ trainer.</p> <p>Training kit (Slip pad, Pen, Department book/literature of deptt./Board and folder)/trainer.</p>	750 300 3500 300 150 5000	60.00	60.00																																				
3.	DD6- Dairy Extension, Training and Awareness.	<p>1) Propagation of Dairy Farming :-</p> <p>i) One day Block Level Milk Producers Awareness camps (300 Camps) (65 farmer cost of Rs 8000/- each)</p> <p>ii) Exposure Visit farmers/trainees (within state) (1500 dairy farmers/ trainees)</p> <p>iii) Mass Media Expenses</p>	24.00 5.10 0.90	30.00	30.00																																				
4.	DD8-Setting up of Dairy Units for Sustainable Livestock and employment generation.	<p>Setting of New Dairy Units with 2-20 dairy animals</p> <table><tr><th>यूनिट साहीस</th><th>यूनिट</th><th>पशु</th><th>सहस्र बैटागिरी (17500/-)</th><th>अेम.मौ बैटागिरी (23100/-)</th><th>कुल सज</th></tr><tr><td>2 पशु</td><td>27</td><td>54</td><td>(20 unit 40 animals) 7,00,000</td><td>(7 unit 14 animals) 3,23,400</td><td>10,23,400/-</td></tr><tr><td>5 पशु</td><td>23</td><td>115</td><td>(15 unit 75 animals) 13,12,500</td><td>(8 unit 40 animals) 9,24,000</td><td>22,36,500/-</td></tr><tr><td>10 पशु</td><td>46</td><td>460</td><td>(38 unit 380 animals) 66,50,000</td><td>(8 unit 80 animals) 18,48,000</td><td>84,98,000/-</td></tr><tr><td>20 पशु</td><td>23</td><td>460</td><td>(21 unit 420 animal) 73,50,000</td><td>(2 unit 40 animals) 9,24,000</td><td>82,74,000/-</td></tr><tr><td>Total</td><td>119</td><td>1089</td><td>(94 unit 915 animals) 160.00 lac</td><td>(25 unit 174 animals) 40.00 lac</td><td>200.00 lac</td></tr></table>	यूनिट साहीस	यूनिट	पशु	सहस्र बैटागिरी (17500/-)	अेम.मौ बैटागिरी (23100/-)	कुल सज	2 पशु	27	54	(20 unit 40 animals) 7,00,000	(7 unit 14 animals) 3,23,400	10,23,400/-	5 पशु	23	115	(15 unit 75 animals) 13,12,500	(8 unit 40 animals) 9,24,000	22,36,500/-	10 पशु	46	460	(38 unit 380 animals) 66,50,000	(8 unit 80 animals) 18,48,000	84,98,000/-	20 पशु	23	460	(21 unit 420 animal) 73,50,000	(2 unit 40 animals) 9,24,000	82,74,000/-	Total	119	1089	(94 unit 915 animals) 160.00 lac	(25 unit 174 animals) 40.00 lac	200.00 lac	200.00	200.00	200.00
यूनिट साहीस	यूनिट	पशु	सहस्र बैटागिरी (17500/-)	अेम.मौ बैटागिरी (23100/-)	कुल सज																																				
2 पशु	27	54	(20 unit 40 animals) 7,00,000	(7 unit 14 animals) 3,23,400	10,23,400/-																																				
5 पशु	23	115	(15 unit 75 animals) 13,12,500	(8 unit 40 animals) 9,24,000	22,36,500/-																																				
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20 पशु	23	460	(21 unit 420 animal) 73,50,000	(2 unit 40 animals) 9,24,000	82,74,000/-																																				
Total	119	1089	(94 unit 915 animals) 160.00 lac	(25 unit 174 animals) 40.00 lac	200.00 lac																																				

DD-9-Submission on innovation and Extension (National Livestock Mission)	(National Livestock Mission)						5050.0	645.88	645.88
	Sr no	Scheme		C.S	S.S	Total			
	1	Conducting Events of Scheme of Promotion dissemination for knowledge and related activites (Head 191) (60/40)	191	2060.4	1373.6	3434.0			
			789	969.6	646.4	1616.0			
	2	Training and capacity building for carrying out training for entrepreneurship. (100%)	191	3572.38	0	3572.38			
			789	1681.12	0	1681.12			
	3	Livestock Insurance (General) (APL) (50/50)	191	16362.5	16362.5	32725.0			
	4	Livestock Insurance (BPL/SC/ST) (55/45)	789	12320.0	9240.0	21560.0			
		TOTAL		36966	27622.5	64588.5			
TOTAL						-	995.88	995.88	

ਸਾਲ 2024-25 ਦੇ ਟੀਚੇ (ਡਾਅਰੀ ਯੂਨਿਟਾਂ ਦੇ ਭੌਤਿਕ ਅਤੇ ਵਿੱਤੀ)

ਠੀਕਾ ਨੰ.	ਜ਼ਿਲ੍ਹਾ	ਭੌਤਿਕ ਟੀਚਾ						ਵਿੱਤੀ ਟੀਚਾ					ਕੁੱਲ ਵਿੱਤੀ ਟੀਚਾ (ਠਾੱਖਾ ਵਿੱਚ)
		ਟੀਚਾ	ਟੀਚਾ	ਟੀਚਾ	ਟੀਚਾ	ਟੀਚਾ	ਕੁੱਲ ਭੌਤਿਕ ਟੀਚਾ	ਵਿੱਤੀ ਟੀਚਾ	ਵਿੱਤੀ ਟੀਚਾ	ਵਿੱਤੀ ਟੀਚਾ	ਵਿੱਤੀ ਟੀਚਾ	ਵਿੱਤੀ ਟੀਚਾ	
		2	5	10	20	50		2	5	10	20	50	
1.	ਅੰਮ੍ਰਿਤਸਰ	100	45	54	08	03	210	140.00	157.50	378.00	112.00	105.00	892.50
2.	ਬਠਿੰਡਾ	100	45	54	08	02	209	140.00	157.50	378.00	112.00	70.00	857.50
3.	ਬਰਨਾਲਾ	40	25	20	03	01	89	56.00	87.50	140.00	42.00	35.00	360.50
4.	ਫ਼ਾਹਿਬ	55	35	35	05	01	131	77.00	122.50	245.00	70.00	35.00	549.50
5.	ਵਿਰੋਜਪੁਰ	66	32	42	06	02	148	92.40	112.00	294.00	84.00	70.00	652.40
6.	ਫਾਜ਼ਿਲਕਾ	60	35	35	05	01	136	84.00	122.50	245.00	70.00	35.00	556.50
7.	ਫਰੀਦਕੋਟ	40	25	21	03	01	90	56.00	87.50	147.00	42.00	35.00	367.50
8.	ਗੁਰਦਾਸਪੁਰ	120	55	62	10	01	248	168.00	192.50	434.00	140.00	35.00	969.50
9.	ਹੁਸ਼ਿਆਰਪੁਰ	110	50	60	09	01	230	154.00	175.00	420.00	126.00	35.00	910.00
10.	ਜਲੰਧਰ	120	55	62	10	01	248	168.00	192.50	434.00	140.00	35.00	969.50
11.	ਕਪੂਰਥਲਾ	55	35	35	05	01	131	77.00	122.50	245.00	70.00	35.00	549.50
12.	ਲੁਧਿਆਣਾ	130	65	75	10	03	283	182.00	227.50	525.00	140.00	105.00	1179.50
13.	ਮਾਨਸਾ	60	35	35	05	01	136	84.00	122.50	245.00	70.00	35.00	556.50
14.	ਮਲੇਰਕੋਟਲਾ	40	25	21	03	01	90	56.00	87.50	147.00	42.00	35.00	367.50
15.	ਮੋਗਾ	60	35	35	05	01	136	84.00	122.50	245.00	70.00	35.00	556.50
16.	ਐੱਸ ਏ ਐੱਸ ਨਗਰ	46	28	28	04	01	107	64.40	98.00	196.00	56.00	35.00	449.40
17.	ਪਟਿਆਲਾ	110	50	60	10	01	231	154.00	175.00	420.00	140.00	35.00	924.00
18.	ਪਠਾਨਕੋਟ	66	32	42	06	01	147	92.40	112.00	294.00	84.00	35.00	617.40
19.	ਰੂਪਨਗਰ	60	35	35	05	01	136	84.00	122.50	245.00	70.00	35.00	556.50
20.	ਮੁਕਤਸਰ	46	28	28	04	01	107	64.40	98.00	196.00	56.00	35.00	449.40
21.	ਸ.ਡ.ਸ ਨਗਰ	60	35	35	05	01	136	84.00	122.50	245.00	70.00	35.00	556.50
22.	ਸੰਗਰੂਰ	88	40	48	08	01	185	123.20	140.00	336.00	112.00	35.00	746.20
23.	ਤਰਨਤਾਰਨ	88	40	48	08	02	186	123.20	140.00	336.00	112.00	70.00	781.20
	ਕੁੱਲ ਜੋੜ	1720	885	970	145	30	3750	2408.40	3097.50	6790.00	2030.00	1050.00	15375.50

ਪੰਜਾਬ ਸਰਕਾਰ ਵਿਕਾਸ ਵਿਭਾਗ
ਸਾਲ 2024-25 ਦੀ ਆਰਥਿਕ ਸਿਖਲਾਈ ਅਤੇ ਜਾਗਰੂਕਤਾ ਕੋਥਾ ਦੇ ਵੇਰਵੇ

ਲੜੀ ਨੰ.	ਪਿਲ੍ਹੇ ਦਾ ਨਾਮ	ਦੁੱਧ ਉਤਪਾਦਕ ਜਾਗਰੂਕਤਾ ਕੋਥਾ (ਡੀ.ਡੀ. 6)		ਰੇਟਲਰੀ ਖਾਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੋਥਾ	ਦੁੱਧ ਖਾਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੋਥਾ	ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ (2 ਹਫ਼ਤੇ)	ਡੇਅਰੀ ਉਦਮ ਸਿਖਲਾਈ (4 ਹਫ਼ਤੇ)
		ਕੋਥਾ ਦੀ ਗਿਣਤੀ	ਸਿਖਲਾਈ ਪ੍ਰਾਪਤ ਕਰਨ ਵਾਲੇ ਸਿਖਿਆਰਥੀ				
1.	ਅੰਮ੍ਰਿਤਸਰ	18	1170	36	60	585	90
2.	ਬਠਿੰਡਾ	18	1170	36	60	585	90
3.	ਬਰਨਾਲਾ	06	390	12	25	210	34
4.	ਫ਼ਾਜ਼ਿਲਕਾ	10	650	20	35	330	50
5.	ਫਿਰੋਜ਼ਪੁਰ	12	780	24	40	400	60
6.	ਫਾਜ਼ਿਲਕਾ	10	650	20	35	330	50
7.	ਫਰੀਦਕੋਟ	6	390	12	25	210	33
8.	ਗੁਰਦਾਸਪੁਰ	20	1300	40	75	715	110
9.	ਹੁਸ਼ਿਆਰਪੁਰ	20	1300	40	70	650	100
10.	ਜਲੰਧਰ	20	1300	40	75	715	110
11.	ਕਪੂਰਥਲਾ	10	650	20	35	330	50
12.	ਲੁਧਿਆਣਾ	24	1560	48	90	800	130
13.	ਮਾਨਸਾ	10	650	20	35	330	50
14.	ਮਲੇਰਕੋਟਲਾ	06	390	12	25	210	33
15.	ਮੋਗਾ	10	650	20	35	330	50
16.	ਐਸ ਏ ਐਸ ਨਗਰ	8	520	16	50	270	44
17.	ਪਟਿਆਲਾ	20	1300	40	70	650	100
18.	ਪਠਾਨਕੋਟ	12	780	24	40	400	60
19.	ਰੂਪਨਗਰ	10	650	20	35	330	50
20.	ਮੁਕਤਸਰ	8	520	16	40	270	44
21.	ਸ.ਡ.ਸ ਨਗਰ	10	650	20	35	330	50
22.	ਸੰਗਰੂਰ	16	1040	32	55	520	80
23.	ਤਰਨਤਾਰਨ	16	1040	32	55	520	80
	ਕੁੱਲ	300	19500	600	1100	10020	1548

ਅਨੈਕਸਚਰ-1				ਡੇਅਰੀ ਯੂਨਿਟਾਂ ਦੀ ਭੌਤਿਕ ਪ੍ਰਗਤੀ				ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ					
11	2 ਪਸ਼ੂ		5 ਪਸ਼ੂ		10 ਪਸ਼ੂ		20 ਪਸ਼ੂ		50 ਪਸ਼ੂ		ਕੁੱਲ		
ਜ਼ਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਕੁੱਲ ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	*
ਅੰਮ੍ਰਿਤਸਰ	65	54	55	31	52	56	10	25	03	01	185	167	90.27
ਬਠਿੰਡਾ	58	37	40	30	50	52	10	37	02	01	160	157	98.13
ਬਰਨਾਲਾ	70	55	26	40	40	31	03	12	01	00	140	138	98.57
ਫ.ਸ਼ਾਹਿਬ	90	110	40	17	43	29	06	12	01	01	180	169	93.88
ਫਿਰੋਜ਼ਪੁਰ	80	69	35	38	50	50	03	10	02	00	170	167	98.24
ਫਾਜ਼ਿਲਕਾ	60	68	30	31	36	27	03	05	01	00	130	131	100.77
ਫਰੀਦਕੋਟ	65	65	40	38	40	38	04	04	01	01	150	146	97.33
ਗੁਰਦਾਸਪੁਰ	88	85	60	22	35	32	05	05	01	01	189	145	76.72
ਹੁਸ਼ਿਆਰਪੁਰ	90	74	45	42	31	26	03	04	01	00	170	146	85.88
ਜਲੰਧਰ	60	79	40	32	30	34	04	00	01	00	135	145	107.00
ਕਪੂਰਥਲਾ	70	86	35	10	30	42	04	09	01	03	140	150	107.10
ਲੁਧਿਆਣਾ	95	68	45	24	60	88	07	28	03	02	210	210	100.00
ਮਾਨਸਾ	60	46	34	27	45	70	10	12	01	00	150	155	103.03
ਮਲੇਰਕੋਟਲਾ	50	54	25	25	38	49	05	06	02	00	120	134	111.66
ਮੋਗਾ	59	67	35	45	50	43	05	08	01	00	150	163	108.67
ਐਸ.ਏ.ਐਸ ਨਗਰ	70	79	50	43	45	20	04	03	01	00	170	145	85.29
ਪਟਿਆਲਾ	100	103	35	17	50	57	10	29	01	00	196	206	105.10
ਪਠਾਨਕੋਟ	55	67	20	19	30	13	03	03	01	00	109	102	93.58
ਰੂਪਨਗਰ	100	67	45	28	40	47	10	20	01	00	196	162	82.65
ਮੁਕਤਸਰ	85	93	45	25	45	37	04	22	01	00	180	177	98.33
ਸ.ਭ.ਸ ਨਗਰ	65	62	20	20	30	24	04	04	01	01	120	111	92.50
ਸੰਗਰੂਰ	100	91	35	35	36	41	08	10	01	00	180	177	98.33
ਤਰਨਤਾਰਨ	70	46	35	18	45	57	18	49	02	00	170	170	100.00
ਕੁੱਲ ਜੋੜ	1705	1625	870	657	951	983	143	317	31	11	3700	3573	96.56

ਅਨੇਕਸਚਰ 2 ਡੇਅਰੀ ਯੂਨਿਟਾਂ ਦੀ ਵਿੱਤੀ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2024ਤੱਕ													
ਜ਼ਿਲ੍ਹਾ	2 ਪਸ਼ੂ		5 ਪਸ਼ੂ		10 ਪਸ਼ੂ		20 ਪਸ਼ੂ		50 ਪਸ਼ੂ		ਕੁੱਲ		x
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	10 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	20 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	50 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਕੁੱਲ ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	
ਅੰਮ੍ਰਿਤਸਰ	91.00	75.60	192.50	108.50	364.00	392.00	140.00	350.00	105.00	35.00	892.50	961.10	
ਬਠਿੰਡਾ	81.20	49.00	140.00	91.80	350.00	177.80	140.00	423.20	70.00	17.50	781.20	759.30	
ਬਰਨਾਲਾ	98.00	75.60	91.00	136.50	280.00	217.00	42.00	168.00	35.00	00	546.00	597.10	
ਫ.ਸਾਹਿਬ	126.00	154.00	140.00	59.50	301.00	203.00	84.00	168.00	35.00	35.00	686.00	619.50	
ਫਿਰੋਜ਼ਪੁਰ	112.00	91.00	122.50	141.60	350.00	346.04	42.00	182.36	70.00	00	696.50	761.00	
ਫਾਜ਼ਿਲਕਾ	84.00	95.20	105.00	108.50	252.00	189.00	42.00	70.00	35.00	00	518.00	462.70	
ਫਰੀਦਕੋਟ	91.00	91.00	140.00	133.00	280.00	266.00	56.00	56.00	35.00	14.00	602.00	560.00	
ਗੁਰਦਾਸਪੁਰ	123.20	119.00	210.00	77.00	245.00	224.00	70.00	70.00	35.00	00	683.20	490.00	
ਹੁਸ਼ਿਆਰਪੁਰ	126.00	103.60	157.50	147.00	217.00	182.00	42.00	56.00	35.00	00	577.50	488.60	
ਜਲੰਧਰ	84.00	110.60	140.00	112.00	210.00	238.00	56.00	00	35.00	00	525.00	460.60	
ਕਪੂਰਥਲਾ	98.00	120.40	122.50	33.60	210.00	283.50	56.00	70.00	35.00	42.00	521.50	549.50	
ਲੁਧਿਆਣਾ	133.00	95.20	157.50	84.00	420.00	616.00	98.00	392.00	105.00	105.00	913.50	1292.20	
ਮਾਨਸਾ	84.00	45.50	119.00	81.90	315.00	357.00	140.00	126.00	35.00	00	693.00	610.40	
ਮਲੇਰਕੋਟਲਾ	70.00	75.60	87.50	87.00	266.00	343.00	70.00	84.00	70.00	00	563.50	589.60	
ਮੋਗਾ	82.60	93.80	122.50	154.70	350.00	295.40	70.00	84.00	35.00	00	660.10	627.90	
ਐਸ.ਏ.ਐਸ ਨਗਰ	98.00	110.60	175.00	150.50	315.00	140.00	56.00	42.00	35.00	00	679.00	443.10	
ਪਟਿਆਲਾ	140.00	144.20	122.50	59.50	350.00	399.00	140.00	406.00	35.00	00	787.50	1008.70	
ਪਠਾਨਕੋਟ	77.00	93.80	70.00	66.50	210.00	91.00	42.00	42.00	35.00	00	434.00	293.30	
ਰੂਪਨਗਰ	140.00	93.80	157.50	77.00	280.00	343.00	140.00	252.00	35.00	00	752.50	765.80	
ਮੁਕਤਸਰ	119.00	131.60	157.50	87.50	315.00	259.00	56.00	308.20	35.00	00	682.50	786.30	
ਸ.ਭ.ਸ ਨਗਰ	91.00	86.80	70.00	70.00	210.00	168.00	56.00	56.00	35.00	21.00	462.00	401.80	
ਸੰਗਰੂਰ	140.00	127.40	122.50	122.50	252.00	287.00	112.00	140.00	35.00	00	661.50	676.90	
ਤਰਨਤਾਰਨ	98.00	64.40	122.50	63.00	315.00	399.00	252.00	686.00	70.00	00	857.50	1212.40	
ਕੁੱਲ ਜੋੜ	2387.00	2247.7	3045.00	2253.1	6657.00	6415.74	2002.00	4231.76	1085.00	269.5	15176.00	15417.8	

ਇੰਪਰੂਵਮੈਂਟ ਆਫ ਐਨੀਮਲ ਹਾਉਸਿੰਗ					ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ								
ਜ਼ਿਲ੍ਹਾ	ਭੌਤਿਕ		ਕੈਟਲ ਸੈਡ ਮੱਝਾਂ		ਵਿੱਤੀ		ਭੌਤਿਕ		ਕੈਟਲ ਸੈਡ (ਗਵਾਂ)		ਵਿੱਤੀ		(ਰਕਮ ਲੱਖਾਂ ਵਿੱਚ)
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਜ਼ਾਰੀ ਸਬਸਿਡੀ
ਅੰਮ੍ਰਿਤਸਰ	25	23	100.00	92.00	10	11	60.00	66.00					--
ਬਠਿੰਡਾ	15	06	60.00	24.00	05	10	30.00	60.00					--
ਬਰਨਾਲਾ	07	01	28.00	04.00	05	02	30.00	12.00					--
ਫ.ਸਾਹਿਬ	15	13	60.00	52.00	10	09	60.00	54.00					--
ਫਿਰੋਜ਼ਪੁਰ	15	15	60.00	60.00	10	10	60.00	60.00					--
ਫਾਜ਼ਿਲਕਾ	06	06	24.00	24.00	05	05	30.00	30.00					--
ਫਰੀਦਕੋਟ	10	09	40.00	36.00	05	05	30.00	30.00					--
ਗੁਰਦਾਸਪੁਰ	15	05	60.00	20.00	10	09	60.00	54.00					--
ਹੁਸ਼ਿਆਰਪੁਰ	10	09	40.00	36.00	10	09	60.00	54.00					--
ਜਲੰਧਰ	08	08	32.00	32.00	05	05	30.00	30.00					--
ਕਪੂਰਥਲਾ	06	07	24.00	28.00	05	05	30.00	30.00					--
ਲੁਧਿਆਣਾ	20	17	80.00	68.00	10	16	60.00	96.00					--
ਮਾਨਸਾ	10	00	40.00	00	10	10	60.00	60.00					--
ਮਲੇਰਕੋਟਲਾ	10	05	40.00	20.00	05	05	30.00	30.00					--
ਮੋਗਾ	10	02	40.00	08.00	10	23	60.00	138.00					--
ਐਸ ਏ ਐਸ ਨਗਰ	10	10	40.00	40.00	05	05	30.00	30.00					--
ਪਟਿਆਲਾ	10	05	40.00	20.00	10	12	60.00	72.00					--
ਪਠਾਨਕੋਟ	08	07	32.00	28.00	05	05	30.00	30.00					--
ਰੂਪਨਗਰ	10	09	40.00	36.00	10	09	60.00	54.00					--
ਮੁਕਤਸਰ	10	10	40.00	40.00	10	10	60.00	60.00					--
ਸ.ਭ.ਸ.ਨਗਰ	05	05	20.00	20.00	05	05	30.00	30.00					--
ਸੰਗਰੂਰ	10	01	40.00	04.00	05	01	30.00	06.00					--
ਤਰਨਤਾਰਨ	20	20	80.00	80.00	10	12	60.00	72.00					--
ਕੁੱਲ ਜੋੜ	265	193	1060.00	772.00	175	193	1050.00	1158.00					--

ਅਨੈਕਸਚਰ 6 ਜਾਗਰੂਕਤਾ ਮੁਹਿੰਮ ਅਧੀਨ ਲਗਾਏ ਗਏ ਕੈਂਪਾਂ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ				
ਜ਼ਿਲ੍ਹਾ08	ਦੁੱਧ ਉਤਪਾਦਕ ਜਾਗਰੂਕਤਾ ਕੈਂਪ			
	ਕੈਂਪਾਂ ਦੀ ਗਿਣਤੀ		ਭਾਗ ਲੈਣ ਵਾਲੇ ਕਿਸਾਨਾਂ ਦੀ ਗਿਣਤੀ	
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ
ਅੰਮ੍ਰਿਤਸਰ	18	18	1170	1116
ਬਠਿੰਡਾ	18	18	1170	1191
ਬਰਨਾਲਾ	06	06	390	409
ਫ਼.ਸਾਹਿਬ	10	10	650	663
ਫ਼ਿਰੋਜ਼ਪੁਰ	12	12	780	813
ਫ਼ਾਜ਼ਿਲਕਾ	10	10	650	663
ਫ਼ਰੀਦਕੋਟ	07	08	455	559
ਗੁਰਦਾਸਪੁਰ	22	22	1430	1450
ਹੁਸ਼ਿਆਰਪੁਰ	20	20	1300	1361
ਜਲੰਧਰ	22	23	1430	1851
ਕਪੂਰਥਲਾ	10	10	650	652
ਲੁਧਿਆਣਾ	26	30	1690	2129
ਮਾਨਸਾ	10	10	650	650
ਮਲੇਰਕੋਟਲਾ	07	07	455	455
ਮੋਗਾ	10	10	650	752
ਐਸ ਏ ਐਸ ਨਗਰ	04	04	260	260
ਪਟਿਆਲਾ	18	18	1170	1180
ਪਠਾਨਕੋਟ	13	13	845	858
ਰੂਪਨਗਰ	11	11	715	718
ਮੁਕਤਸਰ	09	09	585	603
ਸ.ਭ.ਸ ਨਗਰ	11	11	715	737
ਸੰਗਰੂਰ	10	10	650	691
ਤਰਨਤਾਰਨ	16	16	1040	1067
ਕੁੱਲ ਜੋੜ	300	306	19500	20828

ਅਨੈਕਸਚਰ 7(ੳ)

ਜਾਗਰੂਕਤਾ ਮੁਹਿੰਮ ਅਧੀਨ ਲਗਾਏ ਗਏ ਕੈਂਪਾਂ ਪ੍ਰਗਤੀ

ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ

ਜ਼ਿਲ੍ਹਾ!	ਦੁੱਧ ਖਪਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੈਂਪ				
	ਕੈਂਪਾਂ ਦਾ ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਕੁੱਲ ਪਰਖ ਕੀਤੇ ਸੈਪਲ	ਨਤੀਜਾ	ਮਿਆਰਾਂ ਤੋਂ ਘੱਟ
			ਪ੍ਰਾਪਤੀ	ਮਿਆਰਾਂ ਅਨੁਸਾਰ	
ਅੰਮ੍ਰਿਤਸਰ	80	80	1397	949	448
ਬਠਿੰਡਾ	60	32	396	297	99
ਬਰਨਾਲਾ	30	26	462	276	186
ਫ਼ਾਹਿਬ	50	51	1245	708	537
ਫਿਰੋਜ਼ਪੁਰ	50	51	1123	809	314
ਫਾਜ਼ਿਲਕਾ	25	25	460	318	142
ਫਰੀਦਕੋਟ	40	40	682	467	215
ਗੁਰਦਾਸਪੁਰ	50	47	847	415	432
ਹੁਸ਼ਿਆਰਪੁਰ	30	30	552	214	338
ਜਲੰਧਰ	55	55	1064	512	552
ਕਪੂਰਥਲਾ	25	25	466	246	220
ਲੁਧਿਆਣਾ	80	84	1990	1237	753
ਮਾਨਸਾ	40	40	561	379	182
ਮਲੇਰਕੋਟਲਾ	30	27	565	218	347
ਮੋਗਾ	50	52	1016	683	333
ਐਸ ਏ ਐਸ ਨਗਰ	80	42	1102	786	316
ਪਟਿਆਲਾ	55	50	948	268	680
ਪਠਾਨਕੋਟ	30	21	380	157	223
ਰੂਪਨਗਰ	45	34	932	740	192
ਮੁਕਤਸਰ	30	28	415	219	196
ਸ.ਭ.ਸ ਨਗਰ	35	35	649	349	300
ਸੰਗਰੂਰ	35	23	453	163	290
ਤਰਨਤਾਰਨ	45	45	714	548	166
ਕੁੱਲ ਜੋੜ	1050	943	18419	10958	7461

ਅਨੈਕਸਚਰ 8 (ਅ) ਜ਼ਿਲ੍ਹਾ ਪੱਧਰੀ ਦਫਤਰਾਂ ਵਿੱਚ ਟੈਸਟ ਕੀਤੇ ਗਏ ਸੈਂਪਲ ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ								
ਜ਼ਿਲ੍ਹਾ	ਸਰਗਨ ਦਰਾਨ ਪ੍ਰਗਤੀ				ਹੁਣੇ ਤੱਕ ਦੀ ਪ੍ਰਗਤੀ			
	ਕੁੱਲ ਟੈਸਟ ਕੀਤੇ ਗਏ ਸੈਂਪਲ	ਪਾਣੀ ਦੀ ਮਿਲਾਵਟ ਵਾਲੇ	ਬਿਨਾਂ ਪਾਣੀ ਵਾਲੇ	ਹਾਨੀਕਾਰਕ ਰਸਾਇਣ	ਕੁੱਲ ਟੈਸਟ ਕੀਤੇ ਗਏ ਸੈਂਪਲ	ਪਾਣੀ ਦੀ ਮਿਲਾਵਟ ਵਾਲੇ	ਬਿਨਾਂ ਪਾਣੀ ਵਾਲੇ	ਹਾਨੀਕਾਰਕ ਰਸਾਇਣ
ਅੰਮ੍ਰਿਤਸਰ	04	00	04	--	62	16	46	--
ਬਠਿੰਡਾ	00	00	00	--	27	10	17	--
ਬਰਨਾਲਾ	02	00	02	--	13	04	09	--
ਫ.ਸਾਹਿਬ	13	05	08	--	134	52	82	--
ਫਿਰੋਜ਼ਪੁਰ	12	04	08	--	78	20	58	--
ਫਾਜ਼ਿਲਕਾ	12	03	09	--	139	44	95	--
ਫਰੀਦਕੋਟ	04	01	03	--	35	13	22	--
ਗੁਰਦਾਸਪੁਰ	04	02	02	--	60	23	37	--
ਹੁਸ਼ਿਆਰਪੁਰ	12	05	07	--	152	85	67	--
ਜਲੰਧਰ	04	02	02	--	73	37	36	--
ਕਪੂਰਥਲਾ	03	02	01	--	46	28	18	--
ਲੁਧਿਆਣਾ	00	00	00	--	19	12	07	--
ਮਾਨਸਾ	16	05	11	--	201	70	131	--
ਮੋਗਾ	17	04	13	--	90	09	81	--
ਮੋਹਾਲੀ	00	00	00	--	78	27	51	--
ਪਟਿਆਲਾ	08	06	02	--	349	217	132	--
ਪਠਾਨਕੋਟ	06	02	04	--	109	49	60	--
ਰੂਪਨਗਰ	00	00	00	--	24	04	20	--
ਸ਼੍ਰੀ.ਮ.ਸਾਹਿਬ	09	03	06	--	83	37	46	--
ਸ.ਭ.ਸ.ਨ	06	02	04	--	58	21	37	--
ਸੰਗਰੂਰ	00	00	00	--	54	29	25	--
ਮਲੇਰਕੋਟਲਾ	ਇਸ ਜ਼ਿਲ੍ਹੇ ਕੋਲ ਮਿਲਕ ਐਨੇਲਾਈਜ਼ਰ ਨਹੀਂ ਹੈ।							
ਤਰਨਤਾਰਨ	34	06	28	--	488	127	361	--
ਕੁੱਲ ਜੋੜ	166	52	114		2372	934	1438	-

ਅਨੈਕਸਚਰ 10 ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ ਅਤੇ ਹੋਰ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮਾਂ ਅਧੀਨ ਕੀਤੀ ਗਈ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ			
ਜ਼ਿਲ੍ਹਾ	2 ਹਫ਼ਤੇ ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	340	345	101.47
ਬਠਿੰਡਾ	345	650	188.41
ਬਰਨਾਲਾ	200	186	93.00
ਫ਼ਾ.ਸਾਹਿਬ	215	193	89.77
ਫਿਰੋਜ਼ਪੁਰ	330	265	80.30
ਫਾਜ਼ਿਲਕਾ	172	244	141.86
ਫਰੀਦਕੋਟ	181	201	111.05
ਗੁਰਦਾਸਪੁਰ	355	245	69.01
ਹੁਸ਼ਿਆਰਪੁਰ	200	217	108.50
ਜਲੰਧਰ	215	244	113.49
ਕਪੂਰਥਲਾ	196	228	116.33
ਲੁਧਿਆਣਾ	395	445	112.66
ਮਾਨਸਾ	295	413	140.00
ਮਲੇਰਕੋਟਲਾ	230	171	74.35
ਮੋਗਾ	350	281	80.29
ਐਸ.ਏ.ਐਸ ਨਗਰ	218	77	35.32
ਪਟਿਆਲਾ	359	359	100.00
ਪਠਾਨਕੋਟ	125	174	139.20
ਰੂਪਨਗਰ	313	164	52.40
ਮੁਕਤਸਰ	351	381	108.55
ਸ.ਭ.ਸ ਨਗਰ	230	134	58.26
ਸੰਗਰੂਰ	290	349	120.34
ਤਰਨਤਾਰਨ	375	479	127.73
ਕੁੱਲ ਜੋੜ	6280	6445	102.63

ਡੇਅਰੀ ਉਦਮ ਸਿਖਲਾਈ - ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ			
ਜਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	75	97	129.33
ਬਠਿੰਡਾ	55	154	280.00
ਬਰਨਾਲਾ	40	35	87.50
ਫ਼ਾਹਿਬ	45	57	126.67
ਫਿਰੋਜ਼ਪੁਰ	50	53	106.00
ਫਾਜ਼ਿਲਕਾ	30	43	143.33
ਫਰੀਦਕੋਟ	35	40	114.29
ਗੁਰਦਾਸਪੁਰ	40	73	182.50
ਹੁਸ਼ਿਆਰਪੁਰ	35	58	165.71
ਜਲੰਧਰ	35	62	177.14
ਕਪੂਰਥਲਾ	35	28	80.00
ਲੁਧਿਆਣਾ	60	133	221.67
ਮਾਨਸਾ	35	55	157.14
ਮਲੇਰਕੋਟਲਾ	60	46	76.67
ਮੋਗਾ	60	89	148.33
ਐਸ ਏ ਐਸ ਨਗਰ	50	23	46.00
ਪਟਿਆਲਾ	60	77	128.33
ਪਠਾਨਕੋਟ	25	04	16.00
ਰੂਪਨਗਰ	45	36	80.00
ਮੁਕਤਸਰ	60	99	165.00
ਸ.ਭ.ਸ ਨਗਰ	40	43	107.50
ਸੰਗਰੂਰ	60	101	168.33
ਤਰਨਤਾਰਨ	70	109	155.71
ਕੁੱਲ ਜੋੜ	1100	ਬਾਹਰੀ ਸੂਬੇ 17+ 1515 =1532	139.27

ਡੀ ਡੀ 5 ਐਸ .ਸੀ ਸਕੀਮ ਅਧੀਨ ਕੀਤੀ ਗਈ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ			
ਜ਼ਿਲ੍ਹਾ	ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	70	91	130
ਬਠਿੰਡਾ	60	53	88.33
ਬਰਨਾਲਾ	30	22	73.33
ਫ.ਸਾਹਿਬ	45	39	86.66
ਫਿਰੋਜ਼ਪੁਰ	70	49	70
ਫਾਜ਼ਿਲਕਾ	48	43	89.58
ਫਰੀਦਕੋਟ	44	30	68.18
ਗੁਰਦਾਸਪੁਰ	45	35	77.77
ਹੁਸ਼ਿਆਰਪੁਰ	50	45	90
ਜਲੰਧਰ	45	47	104.44
ਕਪੂਰਥਲਾ	64	52	81.25
ਲੁਧਿਆਣਾ	70	78	111.42
ਮਾਨਸਾ	60	66	110
ਮੋਗਾ	60	71	118.33
ਮੋਹਾਲੀ	52	37	71.15
ਪਟਿਆਲਾ	51	57	111.76
ਪਠਾਨਕੋਟ	30	19	63.33
ਰੂਪਨਗਰ	52	57	109.61
ਸ਼੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	54	55	101.85
ਸ.ਭ.ਸ.ਨ	40	37	92.50
ਸੰਗਰੂਰ	65	61	93.84
ਮਲੇਰਕੋਟਲਾ	30	45	150
ਤਰਨਤਾਰਨ	65	106	163.07
ਕੁੱਲ ਜੋੜ	1200	1195	99.58

ਸਕੂਲਾਂ ਵਿੱਚ ਲਗਾਏ ਗਏ ਦੁੱਧ ਖਪਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੈਂਪਾਂ ਸੰਬੰਧੀ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2024 ਤੱਕ			
ਜ਼ਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਤਾਗ ਲੈਣ ਵਾਲੇ ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਗਿਣਤੀ
ਅੰਮ੍ਰਿਤਸਰ	04	04	800
ਬਠਿੰਡਾ	03	03	600
ਬਰਨਾਲਾ	01	01	200
ਫ.ਸਾਹਿਬ	02	02	456
ਫਿਰੋਜ਼ਪੁਰ	02	02	400
ਫਾਜ਼ਿਲਕਾ	01	01	200
ਫਰੀਦਕੋਟ	01	01	200
ਗੁਰਦਾਸਪੁਰ	03	03	600
ਹੁਸ਼ਿਆਰਪੁਰ	02	02	582
ਜਲੰਧਰ	03	03	600
ਕਪੂਰਥਲਾ	02	02	400
ਲੁਧਿਆਣਾ	04	04	956
ਮਾਨਸਾ	02	02	400
ਮੋਗਾ	02	02	400
ਮੋਹਾਲੀ	02	02	465
ਪਟਿਆਲਾ	03	03	614
ਪਠਾਨਕੋਟ	01	01	200
ਰੂਪਨਗਰ	02	02	426
ਸ਼੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	02	02	400
ਸ.ਭ.ਸ.ਨ	02	02	432
ਸੰਗਰੂਰ	03	03	600
ਮਲੇਰਕੋਟਲਾ	01	01	215
ਤਰਨਤਾਰਨ	02	02	402
ਕੁੱਲ ਜੋੜ	50	50	10548

ਐਨ. ਐਲ. ਐਮ. ਸਕੀਮ ਅਧੀਨ 1 ਦਿਨਾਂ ਦੁੱਧ ਉਤਪਾਦਕ ਜਾਗੂਰਕਤਾ ਸੈਮੀਨਾਰਾਂ ਦਾ ਵੇਰਵਾ-

ਜਿਲਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਭਾਗ ਲੈਣ ਵਾਲੇ ਫਾਰਮਰਾਂ ਦੀ ਗਿਣਤੀ
ਅੰਮ੍ਰਿਤਸਰ	2	2	405
ਬਠਿੰਡਾ	2	2	400
ਬਰਨਾਲਾ	1	1	205
ਫ਼.ਸਾਹਿਬ	1	1	202
ਫਿਰੋਜਪੁਰ	2	2	421
ਫਾਜ਼ਿਲਕਾ	2	2	400
ਫਰੀਦਕੋਟ	1	1	200
ਗੁਰਦਾਸਪੁਰ	2	2	415
ਹੁਸ਼ਿਆਰਪੁਰ	2	2	419
ਜਲੰਧਰ	2	2	400
ਕਪੂਰਥਲਾ	1	1	200
ਲੁਧਿਆਣਾ	2	2	435
ਮਾਨਸਾ	1	1	200
ਮੋਗਾ	2	2	415
ਮੋਹਾਲੀ	1	1	200
ਪਟਿਆਲਾ	2	2	404
ਪਠਾਨਕੋਟ	1	1	205
ਰੂਪਨਗਰ	2	2	400
ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	2	2	403
ਸ.ਭ.ਸ.ਨ	1	1	203
ਸੰਗਰੂਰ	2	2	402
ਮਲੇਰਕੋਟਲਾ	1	1	205
ਤਰਨਤਾਰਨ	2	2	426
ਕੁੱਲ ਜੋੜ	37	37	7565

ਐਨ. ਐਲ. ਐਮ. ਸਕੀਮ ਜਿਲਾ ਪੱਧਰੀ ਸੈਮੀਨਾਰਾਂ ਦਾ ਵੇਰਵਾ-

ਜਿਲਾ	ਜਗ੍ਹਾ ਦਾ ਨਾਮ	ਸੈਮੀਨਾਰ ਦੀ ਮਿਤੀ	ਪ੍ਰਤੀ ਸੈਮੀਨਾਰ ਖਰਚਣਯੋਗ ਰਾਸ਼ੀ	ਕੁੱਲ ਖਰਚਣ ਯੋਗ ਰਾਸ਼ੀ	ਖਾਤੇ ਦਾ ਨਾਮ
ਅੰਮ੍ਰਿਤਸਰ	ਸੋਨੀ ਪੈਲੇਸ, ਵੇਰਕਾ	07.02.2024	2,00,000/-	2,00,000/-	DISSEMINATION FOR KNOWLEDGE
ਸ਼੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	ਸ਼੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	02.02.2024	2,00,000/-	2,00,000/-	DISSEMINATION FOR KNOWLEDGE
ਲੁਧਿਆਣਾ	ਪਾਲ ਆਡੀਟੋਰੀਅਮ, ਪੀ.ਏ.ਯੂ ਲੁਧਿਆਣਾ	08.02.2024	2,00,000/-	2,00,000/-	DISSEMINATION FOR KNOWLEDGE
ਬਠਿੰਡਾ	ਬਠਿੰਡਾ	09.02.2024	2,00,000/-	2,00,000/-	DISSEMINATION FOR KNOWLEDGE
ਰੂਪਨਗਰ	ਦਾਣਾ ਮੰਡੀ, ਰੂਪਨਗਰ	09.02.2024	2,00,000/-	2,00,000/-	DISSEMINATION FOR KNOWLEDGE

ਸਾਲ 2023-24 ਦੀ ਡੀ.ਡੀ.-08 ਸਕੀਮ ਦੀ ਪ੍ਰਗਤੀ ਮਾਰਚ 2024

ਜਿਲ੍ਹਾ	2 ਪਸ਼ੂ	5 ਪਸ਼ੂ	10 ਪਸ਼ੂ	20 ਪਸ਼ੂ	Unit Total	Animals	ਦਿੱਤੀ ਗਈ ਸਬਸਿਡੀ ਦਾ ਵੇਰਵਾ
ਅੰਮ੍ਰਿਤਸਰ	--	1	3	--	4	35	600000
ਬਠਿੰਡਾ	1	7	4	2	14	117	2164100
ਬਰਨਾਲਾ	3	1	2	--	6	31	576100
ਫ਼.ਸਾਹਿਬ	4	--	--	--	4	8	151200
ਫਿਰੋਜ਼ਪੁਰ	5	1	11	4	21	205	3711350
ਫਾਜ਼ਿਲਕਾ	--	--	1	1	2	30	525000
ਫਰੀਦਕੋਟ	--	2	1	--	3	20	350000
ਗੁਰਦਾਸਪੁਰ	1	--	1	--	2	12	210000
ਹੁਸ਼ਿਆਰਪੁਰ	1	3	1	--	5	27	499250
ਜਲੰਧਰ	--	--	2	--	2	20	350000
ਕਪੂਰਥਲਾ	2	--	1	--	3	14	323400
ਲੁਧਿਆਣਾ	2	2	3	1	8	64	1198400
ਮਾਨਸਾ	4	--	3	1	8	58	1037400
ਮੋਗਾ	2	--	2	--	4	24	442400
ਮੋਹਾਲੀ	1	--	--	--	1	2	46200
ਪਟਿਆਲਾ	12	3	5	--	20	89	1654800
ਪਠਾਨਕੋਟ	--	--	1	--	1	10	175000
ਰੂਪਨਗਰ	2	--	3	3	8	94	1667400
ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	4	2	--	--	6	18	348600
ਸ.ਭ.ਸ.ਨ	1	--	1	1	3	32	532000
ਸੰਗਰੂਰ	4	4	2	1	11	68	1221100
ਮਲੇਰਕੋਟਲਾ	3	1	1	--	5	21	485100
ਤਰਨਤਾਰਨ	5	--	2	3	10	90	1690150
ਕੁੱਲ ਜੋੜ	57	27	50	17	151	1089	19958950

Manner of execution of subsidy programme (Scheme of DD-8 setting up of Dairy Units for sustainable Livestock and Employment generation)

Name of the programme of activity	Objective of the programme.	Procedure to avail benefits	Duration of the programme/scheme	Physical and financial target of scheme	Nature / scale of subsidy / Amount allotted	Eligibility criteria for grant of subsidy	Details of beneficiaries of Subsidy programme (Number profile etc)
DD-8 setting up of Dairy Units for sustainable Livestock and Employment generation .	Setting up new Dairy units in state for sustainable Livestock, Employment generation, reduce poverty among farmer in rural areas, support state govt efforts and to increase self employment and entrepreneurship opportunities .	After successful completion of training the farmer have to avail loan from financial institution. Apply for their subsidy in the prescribed proforma after securitize their case. Head office will transfer the said subsidy in the beneficiary account through RTGS/NEFT.	Started from financial year 2023-24	Physical target is to establish 151 dairy units and financial target is 200.00 Lac.	In this scheme 25 % /33% subsidy provided to beneficiaries, Maximum approved rate of per animal Rs 70000/-	<p>The beneficiary should be,</p> <ul style="list-style-type: none"> • A resident of rural area of Punjab. • obtained training from the department/Punjab Dairy Development Board /GADVASU/PAU. • Have resources to meet the requirement of financial institution to raise finance. • should not be defaulter of any financial institution. • Sufficient surety for obtaining loan • 100 % loan necessary to get subsidy. 	So far Punjab Dairy Development Board has been provided subsidy to the 151 Dairy farmer in tune to Rs 200 Lac .